



CITY OF BERKLEY, MICHIGAN
3338 Coolidge Hwy
Berkley, MI 48072

EQUIPMENT OPERATOR 1 (LABORER)

Application Deadline: June 29, 2018 or until filled

The City of Berkley Department of Public Works (DPW) is accepting applications for a full-time Operator I position with membership in Local 1021, A.F.S.C.M.E. Council 25, AFL-CIO.

The Operator I works under the supervision of the DPW Foreman and performs a wide range of manual labor assignments. Qualified applicants will have:

- A high school diploma or equivalent
- Valid Michigan Drivers' License; a Michigan Commercial Driver's License (CDL) is preferred (Class B with Air Brakes)
- At least one year of experience in mechanical, building and road maintenance, construction, or a related field
- One year of experience operating heavy equipment

NOTE: Employment in this position begins with a twelve (12) month probationary period:

- During the first six month, new employee title is Laborer. The hourly pay rate for the first six months is \$17.33.
- The Equipment Operator 1 title is earned after six months on the job. The hourly rate for the remainder of the probationary period is \$19.78

A complete job description and applications are available on the city's website: www.berkleymich.org. Qualified applicants are encouraged to send a completed employment application and three professional references by email to:

Derrick Schueller, Director
Department Public Works
dschueller@berkleymich.net



CITY OF BERKLEY JOB DESCRIPTION

EQUIPMENT OPERATOR I

Supervised By: Public Works Director and Public Works Foreman
Supervises: No supervisory responsibility

Position Summary:

Under the supervision of the Public Works Director and Public Works Foreman, perform a wide variety of labor-intensive, semi-skilled and skilled tasks pertaining to street and utility system maintenance and repair, grounds maintenance and infrastructure upkeep during and regular business hours and after hours as needed.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Operate construction and other equipment used for public works maintenance including backhoe, loader, dump truck, snow plow, street sweeper, and other equipment as assigned.
2. Operate vehicles, of various sizes and weights, needed to load, unload and haul equipment, materials and supplies as assigned.
3. Perform laborer-level duties that involve semi-skilled to highly skilled tasks associated with street, utility and grounds maintenance.
4. Perform maintenance projects related to the city's street system; repair or replace concrete surfaces, fill potholes, patch streets, seal cracks, plow and shovel snow.
5. Cut grass, remove trash, trim trees, pick up and dispose of leaves; operate curbside leaf equipment.
6. Perform facilities maintenance tasks including small construction projects. Other tasks include painting, minor electric, mechanical, plumbing, and rough carpentry.
7. Troubleshoot sewer problems. Excavate lines as needed and perform repairs. Clean sewers and manholes, rebuild catch basins. Operate and maintain sewer television inspection equipment.

8. Assemble and install street signs and paint crosswalks.
9. Participate in utility projects as instructed. This may include replacing water and sewer lines and performing related maintenance and repair tasks.
10. Respond to public works emergency incidents, during and after regular business hours and in all types of weather.
11. Perform related work as assigned.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

Requirements include the following:

- High school diploma or equivalent.
- Valid Michigan Drivers' License. Michigan Commercial Driver's License (CDL) Type B with airbrakes.
- At least one year of experience in mechanical, building and road maintenance, construction, or a related field. One year of experience operating heavy equipment.
- Must complete one year of service as a Laborer to qualify for promotion to Equipment Operator I.
- Able to earn Michigan Department of Environmental Quality Water Operator certifications (S License).
- Hands on knowledge of safety procedures and precautions involved in equipment operation, operating principles and public works maintenance work.
- Knowledge of the tools, materials and equipment used for maintenance and repair of streets, buildings, parks and grounds, water and wastewater infrastructure.
- At least one year of experience in operating the power tools, vehicles, and equipment of a public works department, including equipment associated with water and wastewater distribution and facilities.
- Able to perform a variety of basic and skilled maintenance and repair tasks involving carpentry, electrical, plumbing, mechanical and road construction skills.

- Able to establish effective working relationships and use good judgment, initiative and resourcefulness when dealing with other employees and the public.
- Able to communicate effectively verbally and in writing, understand instructions and follow directions. Able to instruct others in work techniques and heavy equipment operation.
- Able to work effectively under pressure, with changing work priorities, and in emergency situations.
- Able to coordinate work output among a work crew.
- Ability to work effectively under stress, changes in work priorities, and in emergency situations.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand and walk. The employee frequently is required to use arms and hands to reach, handle or feel; also required to stoop, kneel, crouch or crawl, talk and hear. The employee is occasionally required to climb or balance; is frequently required to travel to various locations within the city. The employee must frequently lift and move items that range from light to very heavy weight; will be required to work outside of normal business hours in the event of an emergency and as needed for other duties.

While performing the duties of this job, the employee is regularly exposed to moving equipment, mechanical parts and vibration. The employee is frequently exposed to fumes or airborne particles, toxic or caustic chemicals; and risk of electrical shock. As needed, the employee is exposed to hot, cold, wet and humid weather conditions; high, precarious places, excavations, trenches, and areas of high traffic. The noise level in the work environment ranges from moderate to very loud.

Revised 06/12/18