

FEE SCHEDULE

Fees are Current as of April 2012
and are Subject to Change by Council Resolution

Accident Reports	11	Photo Reprints	12
Air Conditioner Permit	15	Photocopies	12
Alarm Systems	9	Plan Exam Fees	6
Animal Licenses	2	Planned Unit Development (PUD)	11
Audio Cassette Duplication	12	Plumbing Permits	13
Bicycles	11	Police/Fire Records	11-12
Building Board of Appeals	11	Precious Metal and Gems	12
Building Permits	4	Preliminary Breath Test	12
Cement Permits	4	Promotional Events Permit	11
Certified Copies	11	Public Auction	12
City Charter	11	Real Estate Signs-Recovery	12
City Code Book	11	Returned Checks	12
Community Special Events	11	Rezoning	11
Construction Water	5	Right-of-Way Permits	18
Construction/Demolition	5	Seasonal Sales Permit	11
Dream Cruise	7	Sewer & Storm Drain Permits	14
Duplicate Tax Bills	11	Shed Permit	5
Electrical Permits	8	Sidewalk Café Application	11
Engineering Review Application	11	Sign Permits	17
False Alarms	3	Site Plan Review	11
Fence Permits	4	Snow Removal Operators	3
Film Permits	11	Special Use Approval	11
Gun Permit/Registration	12	Swimming Pool Permits	5
Handbills	3	Tax Related Statements/Payments	12
Heating Permits	10	Tree Removal Permits	11
House Moving	5	Vacant Structures	6
Initial Merchants License	11	Video Tape Duplication	12
Interim Bond Processing	12	Voter Registration Lists	12
Landlord Licensing	16	Water Tap Fees	14
Library Fines and Fees	12	Wrecking/Demolition Fees	5
Liquor Licenses	3	Yard Waste Fees	11
Lot Combine/Splits	11	Zoning Board of Appeals	11
Peddlers	3	Zoning Ordinance	11

ANIMAL LICENSES

Animal Spayed

One Year.....	5.00
Two Year.....	10.00
Three Year	15.00

Animal Not Spayed

One Year.....	10.00
Two Year.....	15.00
Three Year	20.00

Late Penalty After Deadline 10.00

Duplicate/Transfer of Tags 1.00

RELEASE OF IMPOUNDED ANIMALS:

Licensed/immunized animal

First Offense within a twelve month period	25.00
Second Offense within a twelve-month period.....	35.00
Third Offense within a twelve month period.....	45.00

Other Fees

Food/maintenance per day.....	10.00
Disposal Fee	25.00

Unlicensed animal properly immunized

Impound Fee, cost of animal license, and any other related cost of care or treatment, including per diem fees.

Unlicensed animal without proper immunization

Unlicensed animals may be released by the Animal Warden upon payment of impound fees, license fees, per diem fees, and related cost of care or treatments. Insofar as possible, Warden shall assist the owner or person entitled to claim the animal in obtaining the required rabies inoculation so that the animal can be promptly released.

CLERKS OFFICE MISC FEES

False Alarm Fees

For the first false alarm in any calendar year	no charge
For the second false alarm in any calendar year	\$25.00
For the third false alarm in any calendar year.....	\$50.00
For the fourth and each succeeding false alarm in any calendar year	\$100.00

Handbills

One day only	10.00
One year	75.00

Peddlers

per person	20.00
per vehicle.....	40.00

Snow Removal – see file for insurance & inspection requirements

Snow Removal Operator - Annual Fee	25.00
Snow Removal Inspection/Plate	15.00

Liquor Licenses

Quota licenses (application)	\$300.00
Transfer licenses	200.00
Development district licenses	300.00
Amendments to existing licenses	100.00
Annual inspection	100.00

(Per Section 14-37 Berkley Code)

CONSTRUCTION PERMITS

Double Fee if work is started before permit is secured

Registration

Residential Builder.....	35.00
Residential Maintenance and Alteration.....	35.00

Building Permit Fee - Based on Construction Value

\$1.00 - \$1,000	50.00
Each Additional \$1,000.....	10.00
First Inspection	45.00
Each Additional Inspection	35.00
Reinspection Fee	25.00

Cash Builders Bond

1,000-5,000	50.00
5,001-10,000	75.00
10,001-50,000	100.00
50,001-100,000	500.00
100,001-up	800.00

Cement Permits

Registration of Cement Contractor	35.00
Sidewalk/Service Walk	65.00
Sidewalk Bond.....	200.00
Driveway approach.....	65.00
Pavement Break permit (saw cut only)	40.00
Refundable Bond (required)	1,500.00
Curb Cut – per lineal foot.....	8.00

Driveway Permits

Driveway Certificate (new or replacement).....	60.00
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<u>Fence Permits</u>	60.00
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Liability Insurance Requirements for all contractors

One person	100,000.00
Each occurrence	300,000.00
Property damage, each occurrence	10,000.00

Construction Fees ContinuedSwimming Pools

Swimming Pool Contractor Registration 35.00

Above Ground Pool 30.00

One Inspection 45.00

Electrical Permit 35.00

Total (excluding registration) 110.00

Inground Pool..... 40.00

Two Inspections 80.00

Electrical Permit 35.00

Total (excluding registration) 155.00

Wrecking

Registration of Wrecking Contractor..... 35.00

0-500 square feet 30.00

501-5,000 square feet 40.00

5,001-up 50.00

Cash Bond 1000.00

Two Inspections Required 80.00

Shed

Shed - 36 sq. ft. or larger..... 20.00

Two Inspections Required 80.00

Total Shed Permit..... 100.00

Construction Water

Residential 15.00

Commercial 40.00

House Moving

Registration of House Moving Contractor 35.00

House Moving Permit 100.00

Inspection (in City before moving) 40.00

Inspection (out of City before moving) 60.00

Housing Moving Bond (site to site) 1000.00

House Finishing Bond 1500.00

PLAN EXAMINATION FEES

Initial Plan Reviews for building structures within value of:

\$0-\$1,000	80.00
\$, 1,001-\$10,000	100.00
\$10,001-\$100,000 (Residential)	125.00
\$10,001-\$100,000 (Commercial)	170.00
\$100,001-\$750,000	225.00
\$750,001-5,000,000	250.00
plus (15% of cost over \$750,000)	
\$5,000,001 and over	3,500.00
plus 45% of cost over \$5,000,000)	

Fire Marshall Review Fees

Plan Review Fee (per hour).....	30.00
Fire Alarm Plan Review (Sprinkler, including inspection).....	75.00
Fire Alarm Plan Review (Alarm, including inspection).....	75.00
Hood Suppression System Plan Review (at submission).....	75.00

VACANT STRUCTURES

Single Family

Registration and Inspection	200.00
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Multiple Family (Biennial)- First Unit

Registration and Inspection	200.00
Each Additional Multiple Family Unit.....	30.00

Non Residential Building (Biennial)

Registration and Inspection	200.00
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Second re-inspection (billed only when required)	30.00
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DREAM CRUISE FEES

Must be purchased by August 1st

Woodward Avenue Business and Property Owners

Dream Cruise Weekend Permit (Friday and Saturday Only)	
Application Fee.....	200.00
Clean Up Bond (Refundable)	100.00
Total:	300.00
Late Fee (in addition to above total):	200.00

Eleven Mile, Greenfield, Twelve Mile and Coolidge Business and Property Owners

Dream Cruise Weekend Permit (Friday and Saturday Only)	
Application Fee.....	50.00
Clean Up Bond (Refundable)	100.00
Total:	150.00
Late Fee (in addition to above total):	200.00

Street Peddler

Dream Cruise Weekend Permit (Friday and Saturday Only)	
Application Fee.....	200.00
Per Person (Public Safety Background Check)	20.00

Non-Profit Organizations:

Property owner or business owner in question must obtain a permit from the City for the non-profit organization. Fees are the same. Non-profits are encouraged to use City sites.

Non-Profit Organizations selling "Official" Dream Cruise merchandise only, do not pay fees. Property owner or business owner in question are required to obtain a permit, at no cost, from the City.

The City Manager may, at his discretion, waive or reduce the fees charged to a non-profit organization based upon the non-profit organization's in-kind contribution to the City.

Vendors Using City Sites:

Application and fee required. Fees must be submitted to the Recreation Department.

The Recreation Department will submit one (1) application to the Community Development Department for the Woodward Dream Cruise event. The following fees will be required:

Prepackaged food and non-food vendors:

Administration Fee	200.00
A 10' x 10' tent and one (1) table and two (2) chairs	150.00
Clean Up Fee (Non-refundable)	50.00
Total:	400.00

Food Vendors:

Administration Fee	200.00
A 10' x 10' tent and one (1) table and two (2) chairs	250.00
Clean Up Fee (Non-refundable)	50.00
Total:	500.00

ELECTRICAL PERMITS

Registration

Electrical Contractor Registration	20.00
Fire Alarm Contractors Registration	20.00
Sign Specialty Contractors Registration	20.00
Minimum Fee.....	40.00
Reinspection Fee	30.00

Circuits – New or Extended

First Circuit	24.00
Each additional circuit.....	12.00

Service

Temporary.....	22.00
100 amp or less.....	40.00
125 to 200 amp	42.00
225 to 400 amp	45.00
425 to 500 amp	50.00
625 to 800 amp	60.00
over 800 amp	85.00

General Repairs	40.00
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Fixtures

First 25 sockets	25.00
Additional 25 sockets at the same address	15.00

Appliances (Furnace, Dryer, Water Heater, Range, Attic Fan, Air Conditioner)

First Appliance.....	25.00
Additional unit at same address.....	15.00

Electric Heat

First room	25.00
Additional room	15.00

Outline Tubing

First 50 feet	22.00
Additional Feet	10.00
Bonding for Footing.....	40.00

Liability Insurance Requirements for all contractors

One person.....	100,000.00
Each occurrence	300,000.00
Property damage, each occurrence.....	10,000.00

Electrical Fees Continued

Motors, Generators, Welders, Heating, Power Units and Central Air

Power Plug Outlet	25.00
1/4 hp to 10 hp	30.00
11 hp to 20 hp	34.00
21 hp to 30 hp	37.00
31 hp to 40 hp	40.00
41 hp to 50 hp	45.00
51 hp to 74 hp	50.00
75 hp and up	60.00

Feeder Main, Buss Ducts, Floor Raceway

First 100 feet	30.00
Additional 50 feet.....	20.00

Public Safety Alarms

First alarm system panel	25.00
Each additional panel.....	15.00
Each horn, strobe, etc.....	5.00

Special Inspections

Circus, Carnival Shows	80.00
Temporary Light Display (per circuit)	25.00
Motion Picture Apparatus	35.00
Referral Inspection	80.00

HEATING PERMITS

Registration	15.00
Minimum Fee.....	40.00
Reinspection Fee	30.00

Furnace - oil or gas fired

75,000 BTU and under	40.00
over 75,000 BTU to 150,000 BTU	50.00
over 150,000 BTU	60.00
each additional unit at same address	20.00

Other

Chimney Liner	25.00
Condensation Pump	15.00
Conversion of Furnace	30.00
Damper	20.00
Duct Work - per system.....	20.00
Exhaust Fans or Stove Hoods	25.00
Fireplace	20.00
Gas Dryer.....	20.00
Gas Line.....	20.00
Gas Range	20.00
Gas Pressure Test	25.00
Humidifier	10.00
Incinerator	25.00
Space Heating.....	20.00
Water Heater.....	25.00

Fire Suppression (per head).....	0.75
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Heat Pumps

First One.....	35.00
each additional unit at same address.....	20.00

Hood Suppression (per unit)

First One.....	35.00
each additional unit at same address.....	20.00

Liability Insurance Requirements for all contractors

One person.	100,000.00
Each occurrence.	300,000.00
Property damage, each occurrence.....	10,000.00

Special Inspections

Referral Inspection	80.00
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MISCELLANEOUS FEES

Administrative Hearings

Building Board of Appeals	300.00
Engineering Review.....	400.00
Nuisance Per See Hearing	200.00
Planned Unit Development (PUD) - Application.....	2000.00
Rezoning	500.00
Sidewalk Café Application (New).....	370.00
Sidewalk Café Application (Renewal)	140.00
Site Plan Review (Façade Change).....	200.00
Site Plan Review (Revision)	100.00
Site Plan Review (all others)	300.00
Special Land Use Approval	340.00
Street/Alley Vacation	200.00
Zoning Board of Appeals.....	250.00

Initial Merchant's License

New Business in Berkley	150.00
Transfer.....	100.00

Special Use Permits

Seasonal Sales Permit	50.00
Promotional Events Permit	50.00
Community Special Events Permit.....	50.00
Cleanup Bond.....	100.00

Tree Permits

Registration	10.00
Inspection.....	15.00
Refundable Bond.....	500.00

Yard Waste

Yard Waste Sticker (use one time only).....	2.00
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City Code Books

City Charter	cost
City Code	cost
Zoning Ordinance.....	cost

Miscellaneous Fees

Accident Reports-per page.....	5.00
Bicycles	1.00
Certified Copies.....	3.00
Clearance Letters	10.00
Combination/Split of Lots.....	30.00
Duplicate Tax Bills/Payments-in-Lieu of a Bill.....	3.00
Film Permit.....	150.00
Film Permit (Deposit).....	1000.00

Miscellaneous Fees Continued

Fire Reports-per page	1.00
Gun Purchase Permit or Registration	n/c
Interim Bond Processing	10.00
Liquor License Application.....	300.00
Photocopies - All Others - per page.....	25
Photocopies - Assessing Records - per page.....	1.00
Police Reports-non accident-per page.....	1.00
Precious Metal and Gems	50.00
Preliminary Breath Test (PBT).....	5.00
Public Auction.....	100.00
Real Estate signs - Recovery of Illegally Placed Real Estate Signs.....	10.00
Reprints of Photographs-each.....	5.00
Reproduction of Audio Cassettes	25.00
Reproduction of Video Cassettes	25.00
Returned Check - service charge (may be waived at discretion of Treasurer).....	20.00
Tax Statements - per copy	3.00

Voter Registration Information

Diskette or CD.....	3.00
Labels (copied on plain paper – per page fee).....	25¢

LIBRARY FINES AND FEES

Overdue Charges

Children’s books.....	15 cents per day/\$5 maximum
Adult and teen books.....	20 cents per day/\$8 maximum
DVDs and videos.....	\$1 per day/\$10 maximum
Nonprint materials	20 cents per day/\$8 maximum

Movie Rental Charges

New
Other	\$1 per week

Processing fee for lost items	\$2.00
Lost Library Card Replacement.....	\$1.00
Photocopier Charge	10 cents per page
Printing Charge	10 cents per page
Public Internet Computer Use (non resident).....	\$1.00 per hour
Fax (send or receive).....	\$1 per page
Nonresident Library Card	\$125 for one year
Meeting Room Rental	
Nonprofit.....	\$10 per hour/3 hour minimum
For Profit	\$25 per hour/3 hour minimum

Proctoring (non-residents)	\$10.00
Proctoring (residents)	n/c

PLUMBING PERMITS

Registration

Contractor	15.00
Minimum Fee.....	40.00
Reinspection Fee	30.00

Permit Fees

Backflow Preventor	20.00
Backwater Valve.....	20.00
Bath Tub.....	10.00
Catch Basin (for parking lot)	25.00
Catch Basin (not parking lot)	20.00
Crock to Iron.....	20.00
Cross Connection Initial Inspection	35.00
Cross Connection Reinspection	25.00
Dishwasher Machine	10.00
Domestic Laundry Machine	10.00
Floor Drain	10.00
Fountain (drinking)	15.00
Garbage Disposal.....	10.00
Grease Trap	18.00
Hose Bibbs.....	15.00
Indirect Waste Sink	15.00
Humidifier	15.00
Inside Drain	20.00
Laundry Tray	10.00
Lavatory	10.00
Manhole	20.00
Pump or Water Lift	18.00
Shower Trap.....	10.00
Sink (any description)	10.00
Special Inspection (including FHA and VA)	70.00
Stacks - new, alter, soil, etc.....	10.00
Sump or Interceptor.....	15.00
Surgical Cuspidor - each	16.00
Urinal.....	10.00
Water Closet	10.00
Water Heater.....	25.00
Water Tank	22.00
Water Treatment Device - each.....	18.00

Liability Insurance Requirements for all contractors

One person.	100,000.00
Each occurrence.	300,000.00
Property damage, each occurrence.....	10,000.00

Special Inspections

Referral Inspection	80.00
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SEWER AND STORM DRAIN PERMITS

Registration

Excavation and Sewer Contractor35.00

Permit Fees

Lines not exceeding 4 inches in diameter40.00
 Lines not exceeding 6 inches in diameter40.00
 Lines not exceeding 8 inches in diameter40.00
 Lines not exceeding 10 inches in diameter40.00
 Lines not exceeding 12 inches in diameter40.00
 Lines not exceeding 14 inches in diameter45.00
 Lines not exceeding 16 inches in diameter50.00
 Lines not exceeding 18 inches in diameter55.00
 Lines not exceeding 20 inches in diameter60.00
 Lines over 20 inches in diameter65.00

Water/Sewer Excavating Bond500.00

WATER TAP

Meter Included

3/4 inch service400.00
 1 inch service550.00
 1 1/2 inch service800.00
 2 inch service1000.00

Meter Not Included

3 inch service (does not include meter)650.00
 4 inch service (does not include meter)1000.00

WATER DISTRIBUTION

3/4 inch service15.00
 1 inch service20.00
 1 1/2 inch service25.00
 2 inch service30.00
 3 inch service45.00
 4 inch service50.00
 Over 4 inch service60.00

Liability Insurance Requirements for all contractors

One person. 100,000.00
 Each occurrence.300,000.00
 Property damage, each occurrence..... 10,000.00

REFRIGERATION PERMITS

Registration	15.00
Minimum Fee.....	40.00
Reinspection Fee	30.00

Permit Fees

Under 5 tons.....	40.00
Over 5 tons.....	50.00

Over 1 hp but not more than 5 hp.....	40.00
6 hp but not more than 50 hp	50.00
51 hp and over	55.00

Liability Insurance Requirements for all contractors

One person.	100,000.00
Each occurrence.	300,000.00
Property damage, each occurrence.....	10,000.00

RENTAL STRUCTURES

Residential

Single Family (Biennial)	150.00
Multiple Family - First Unit (apartments, duplexes, doubles, and rooming houses) ..	150.00
Each Additional Multiple Family Unit	30.00
Second re-inspection (billed only when required)	30.00
Registration Fee (Biennial)	50.00
NOT TO EXCEED	8,260.00

Commercial

Commercial Building (Biennial)	150.00
Registration (Biennial)	50.00
Second re-inspection (billed only when required)	20.00
NOT TO EXCEED	8,620.00

SIGN PERMITS: If sign is illuminated Electrical Permit required in addition

<u>Registration</u>	
Sign Specialty Contractors	20.00
 <u>Sign (Permanent)</u>	
Permit	30.00
Total Permit Fee	65.00
Refundable Bond.....	50.00
 <u>Portable Signs (Sandwich Boards)</u>	
Portable Sign Application (New)	175.00
Portable Sign Application (Renewal)	90.00
 <u>Temporary Signs</u>	
Inspection	35.00
Total Permit Fee	65.00
Refundable Bond.....	50.00
 <u>Electrical for Illuminated Signs</u>	
First Sign.....	40.00
Additional Sign or Connection (each)	15.00
 <u>Liability Insurance Requirements for all contractors</u>	
One person.	100,000.00
Each occurrence.	300,000.00
Property damage, each occurrence.....	10,000.00

RIGHT OF WAY PERMIT FEES (effective May 1, 2000)
PLAN REVIEW AND INSPECTION

Underground Construction						
Construction Cost*	Plan Review		Approx. Cost	Inspection	Approx. Cost	
\$0 to \$5,000	0.40%		(\$20 min.)	1.60%	(\$80 min)	
\$5,000 to 50,000	\$20 + 0.20%	over \$5,000	(\$20-\$110)	\$80 + 1.40%	over \$5,000	(\$80-\$710)
\$50,001 to \$100,000	\$110 + 0.15%	over \$50,000	(\$110-\$185)	\$710 + 1.20%	over \$50,000	(\$710-\$1,310)
\$100,001 to \$500,000	\$185 + 0.05%	over \$100,000	(\$185-\$385)	\$1,310 + 1.00%	over \$100,000	(\$1,310-\$5,310)
\$500,001 to \$1,000,000	\$385 + 0.025%	over \$500,000	(\$385 - \$510)	\$5310 + 0.80%	over \$500,000	(\$5,310 - \$9,310)
over \$1,000,000	\$510 + 0.01%	over \$1,000,000	(\$510 +)	\$9,350 + 0.40%	over \$1,000,000	(\$9,310 +)

Overhead on Existing Poles						
Construction Cost*	Plan Review		Approx. Cost	Inspection	Approx. Cost	
\$0 to \$5,000	0.40%		(\$20 min.)	0.80%	(\$40 min.)	
\$5,000 to 50,000	\$20 + 0.20%	over \$5,000	(\$20-\$29)	\$40 + 0.20%	over \$5,000	(\$40-\$130)
\$50,001 to \$100,000	\$29 + 0.01%	over \$50,000	(\$29-\$34)	\$130 + 0.10%	over \$50,000	(\$130-\$180)
\$100,001 to \$500,000	\$34 + 0.005%	over \$100,000	(\$34-\$54)	\$180 + 0.05%	over \$100,000	(\$180-\$380)
\$500,001 to \$1,000,000	\$54 + 0.003%	over \$500,000	(\$54-\$69)	\$380 + 0.025%	over \$500,000	(\$380-\$505)
over \$1,000,000	\$69 + 0.0015%	over \$1,000,000	(\$69+)	\$505 + 0.01%	over \$1,000,000	(\$505+)

**RIGHT OF WAY PERMIT FEES
PLAN REVIEW AND INSPECTION continued**

ADDITIONAL PERMIT AND ANNUAL PERMIT REQUIREMENTS:

A. **ANNUAL PERMITS:** The permit fee for an annual permit shall be \$1,500.00 yearly.

B. **INSURANCE:** A properly executed certificate of insurance, with liability insurance in the amounts determined by the City Manager, shall be provided by the applicant.

C. **CASH DEPOSITS:** A cash deposit, to defray all expenses to the City arising out of the granting of a permit and work done under the permit including the repair of roadway pavement, sidewalks and driveway approaches, shall be made in the amount determined by the Director of the Department of Public Works. For annual permits, a cash deposit shall be made yearly, in the amount of \$2,000.00 from which the actual expenses to the City will be deducted.

D. **CASH DEPOSITS - UNLOADING EQUIPMENT:** A cash deposit, to defray the cost of damage to hard-surfaced streets from the unloading of construction equipment, over one ton in weight, or without rubber tires, shall be made in the amount determined by the Director of the Department of Public Works.

E. **PERMITS FOR SIDEWALKS AND DRIVEWAY APPROACHES:** The construction, replacement or replacement or repair of sidewalks and driveway approaches requires a separate permit.

*"Construction Cost" shall exclude the cost of the actual plant or facility when placed inside of a conduit.