



Department of Public Works
 3238 Bacon
 Berkley, MI 48072
 248-658-3490
 www.berkleymich.org

CITY OF BERKLEY, MICHIGAN

DIRECT WATER BILL PAYMENT FORM

You can now sign up for direct checking or
 savings account payment for your water bill
 in four easy steps!

Step 1: Complete the contact information requested below :

Name _____

Mailing Address _____

City _____ State _____ Zip _____

Daytime Phone _____ email _____

Check here if your mailing address is different than the address where the meter is located.

Step 2: Provide your City of Berkley service address (address where meter is located):

Number _____ Street _____

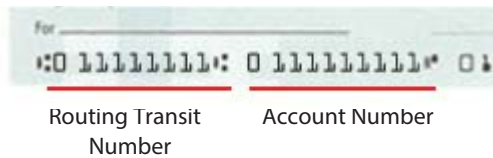
Step 3: Provide your financial account information:

To ensure the correct account number is used for electronic payment and to obtain the ABA/Routing number, please attach a voided check or call your financial institution for assistance.

Name of Financial Institution: _____

ABA/Routing/Transit Number _____

Checking Account Number _____ **OR** Savings Account Number _____



Step 4: Provide your signature for authorization:

I authorize the City of Berkley to deduct my payments from the checking or savings account listed above. I understand that if at any time I decide to discontinue this payment service, I will notify the City of Berkley Public Works Department in writing.

Important! This form cannot be processed without your signature.

Signature _____ Date _____

Please return this completed, signed form along with a copy of a voided check to:

City of Berkley
 Department of Public Works
 3338 Coolidge Highway
 Berkley, MI 48072

Questions: Call or email Janis at 248-658-3490, jlaity@berkleymich.net