Print

BERKLEY PARKS & RECREATION

INITIAL CONTACT SHEET - COMMUNITY CENTER PARTY

Contact Name: _____

Address: _____

Phone (Home): _____ Phone (Cell): _____

Birthday Person: _____ Age: _____

Type of Party: _____ # of Guests: _____

Price based on 16 children. $5 per additional child

Date Choices: _____ 1 _____ 2 _____ 3

Time Choices: _____ 1 _____ 2 _____ 3

Lemonade _____ Bottled Water _____ Juice (type) _____

Extra Pizza? Y/N How many total? Cheese _____ Pepperoni _____

5 Pizzas provided. Extra Pizzas cost $8.

Cake: ☐ Yellow ☐ Chocolate ☐ Marble

Upgrade to 1/2 cake for just $25 more. 1/4 sheet cake provided.

Writing: _____

Special Decorations: _____

Special Instructions: _____

OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE

_____

APPROVED _____ **REJECTED** _____ **DATE** _____

Resident/Non: **$**_____
Additional Costs: _____

Subtotal _____
Deduct $20 Deposit _____
THIS DEPOSIT IS NON-REFUNDABLE
Total Balance Due **$**_____ ***Balance Due:*** _____

Renter's Signature _____ **Date** _____