

**CITY OF BERKLEY PUBLIC NOTICE  
REGULAR CITY COUNCIL MEETING**

Monday, October 22, 2018

**7:00 P.M. – City Hall**

**248-658-3300**

**CALL 37<sup>th</sup> COUNCIL TO ORDER  
APPROVAL OF AGENDA  
INVOCATION – REVEREND TAL SULLIVAN  
PLEDGE OF ALLEGIANCE  
CITIZEN COMMENTS  
ORDER OF BUSINESS**

**Consent Agenda**

1. **APPROVAL OF THE MINUTES:** Matter of approving the minutes of the 37<sup>th</sup> City Council meeting on [Monday, October 8, 2018](#).
2. **WARRANT:** Matter of approving [Warrant No. 1331](#).
3. **MOTION NO. M-76-18:** Matter of approving the [Downtown Development Authority \(DDA\) Bylaws](#).

**Regular Agenda**

1. **RECOGNITIONS/PRESENTATIONS:** Matter of any recognitions or presentations from the Consent Agenda.
2. **RESOLUTION NO. R-32-18:** Matter of designating [Saturday, December 1, 2018](#) for the Annual Holiday Parade and Tree Lighting Ceremony in Berkley.
3. **MOTION NO. M-77-18:** Matter of approving funding alternative \_\_\_\_\_ as the City of Berkley, Michigan funding alternative to be used in the corrective action plan in compliance with [Public Act 202 of 2017](#).
4. **RESOLUTION NO. R-33-18:** Matter of approving the [City of Berkley Corrective Action Plan](#) in compliance with Public Act 202 of 2017.
5. **MOTION NO. M-78-18:** Matter of awarding a contract for Senior Home Chore Snow Removal Service to [Xpert Lawn and Snow 21083 Mound Road, Warren, MI 48091](#). \$3,500.00 which will be paid from account # 275-940-818-040 and the remaining funds will come from 614-105-818-000.
6. **MOTION NO. M-79-18:** Matter of approving an agreement with McKenna Associates, 235 E Main St #105, Northville, MI 48167 to provide [building department services and code enforcement services](#). The annual cost to be 75% of the Building Department revenue and budget line item to be determined by City Administration.
7. **CLOSED SESSION:** Matter of considering whether to meet in closed session after conclusion of the regular meeting to discuss attorney/client privileged communication.

**COMMUNICATIONS**

**ADJOURN**

Note: The City of Berkley will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four working days notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Phommady A. Boucher, ADA Contact, Berkley City Hall, 3338 Coolidge Highway, Berkley, MI 48072 (1-248-658-3310).

Note: Official minutes of City Council Meetings and supporting documents for Council packets are available for public review in the City Clerk's Office during normal working hours.

**THE SIXTEENTH REGULAR MEETING OF THE THIRTY-SEVENTH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 7:00 PM ON MONDAY, OCTOBER 8, 2018 BY MAYOR TERBRACK**

**PRESENT:** Jack Blanchard                      Dennis Hennen  
                  Bridget Dean                              Eileen Steadman  
                  Ross Gavin                                      Daniel Terbrack

**PRESENT:** Steve Baker

**APPROVAL OF AGENDA**

Councilmember Gavin moved to approve the Agenda.  
Seconded by Councilmember Dean.  
Ayes: Blanchard, Dean, Gavin, Hennen, Steadman, and Terbrack  
Absent: Baker  
Nays: None  
Motion Approved.

**INVOCATION PASTOR MATT BRUNNER**

**CITIZENS COMMENTS**

Mark Casey, Berkley resident at 2701 Columbia, inquired about the sign variance for Borson Dental at 1865 Coolidge Highway.

Matthew Church, Library Director, invites everyone to attend the 90th Birthday Celebration for Berkley Library on Thursday, October 11th from 7 p.m. - 9 p.m. and Friends Fall Book Sale at Berkley Public Library from Thursday, October 18th - Saturday, October 20th. He encourages everyone to visit the Berkley Public Library website at [www.berkley.lib.mi.us](http://www.berkley.lib.mi.us) for more information.

***Consent Agenda***

Councilmember Dean moved to approve the following Consent Agenda, seconded by Councilmember Steadman:

**APPROVAL OF THE MINUTES:** Matter of approving the minutes of the 37<sup>th</sup> City Council meeting on Monday, September 17, 2018.

**ORDINANCE NO. O-12-18:** Matter of considering the second reading of an ordinance to amend Chapter 106 – Streets, Sidewalks, and Other Public Places, Sec 106-221 and Sec 106-222 of the City of Berkley Code of Ordinances. (Full copy of this ordinance is posted for ten days at the Berkley City Hall, Library, and Community Center)

**ORDINANCE NO. O-13-18:** Matter of considering the second reading of an ordinance to amend Chapter 90 – Planning, Article II – Planning Commission, Sec 90-17 of the City of Berkley Code of Ordinances to modify and update Planning Commission appointment and qualifications requirements in accordance with the Michigan Planning Enabling Act, 2008 PA 33, as amended. (Full copy of this ordinance is posted for ten days at the Berkley City Hall, Library, and Community Center)

**RESOLUTION NO. R-31-18:** Matter of recognizing donors from area businesses and organizations in support of the Summer Reading program to the Berkley Public Library.

Ayes: Dean, Gavin, Hennen, Steadman, Blanchard, and Terbrack  
Absent: Baker  
Nays: None  
Motion Approved.

**Regular Agenda**

**RECOGNITIONS/PRESENTATIONS:** Matter of any recognitions or presentations from the Consent Agenda.

Councilmember Eileen Steadman read Resolution No. R-31-18 into record.

Mayor Terbrack mentioned that we would not have the success without the support of these local businesses and our Library Director Matt Church is very happy with their support as well. The successful of our library programs are in part from the support of our business community. We thank all of these businesses for their continued support and donations.

**MOTION NO. M-70-18:** Matter of authorizing the Knights of Columbus, 2299 W. Twelve Mile Road, Berkley, Michigan, to conduct a Tootsie Roll Drive in the City of Berkley from Friday, October 12th through Saturday, October 13th from 9:00 AM to 5:00 PM.

Councilmember Hennen moved to approve Motion No. M-70-18.

Seconded by Councilmember Blanchard.

Ayes: Gavin, Hennen, Steadman, Blanchard, Dean, and Terbrack

Absent: Baker

Nays: None

Motion Approved.

**MOTION NO. M-71-18:** Matter of authorizing the Cub Scout Pack 1082, 2839 Tyler Avenue, Berkley, Michigan, to conduct a Cub Scout Popcorn Sales in the City of Berkley on Saturday, October 20<sup>th</sup>, Sunday, October 21<sup>st</sup>, and Sunday, October 28<sup>th</sup> from 10:00 AM to 5:00 PM.

Councilmember Steadman moved to approve Motion No. M-71-18.

Seconded by Councilmember Gavin.

Ayes: Hennen, Steadman, Blanchard, Dean, Gavin, and Terbrack

Absent: Baker

Nays: None

Motion Approved.

**MOTION NO. M-72-18:** Matter of approving the 2018-2019 Winter Maintenance Agreement between the Road Commission for Oakland County and the City of Berkley. The City will be reimbursed a total of \$10,631.81, which will be paid in two installments, (50%) \$5,315.90 due in December 2018 and (50%) \$5,315.91 due in March 2019.

Councilmember Dean moved to approve Motion No. M-72-18.

Seconded by Councilmember Blanchard.

Ayes: Steadman, Blanchard, Dean, Gavin, Hennen, and Terbrack

Absent: Baker

Nays: None

Motion Approved.

**MOTION NO. M-73-18:** Matter of leasing a new folder/insert machine from Pitney Bowes Inc. at a monthly rate of \$308.24 for a period of 60 months from Office Equipment Rental account # 592-536-946-000.

Councilmember Blanchard moved to approve Motion No. M-73-18.

Seconded by Councilmember Steadman.

Ayes: Blanchard, Dean, Gavin, Hennen, Steadman, and Terbrack

Absent: Baker

Nays: None

Motion Approved.

**MOTION NO. M-74-18:** Matter of considering a Memorandum of Understanding with Ecoworks for Energy Consultation services.

Councilmember Dean moved to approve Motion No. M-74-18.

Seconded by Councilmember Steadman.

Ayes: Dean, Gavin, Hennen, Steadman, Blanchard, and Terbrack

Absent: Baker

Nays: None

Motion Approved.

**MOTION NO. M-75-18:** Matter of casting Berkley's official vote for Board of Directors for the MML Liability and Property Pool, directing the City Clerk to send in the marked ballot.

Councilmember Steadman moved to approve Motion No. M-75-18.

Seconded by Councilmember Blanchard.

Ayes: Gavin, Hennen, Steadman, Blanchard, Dean, and Terbrack

Absent: Baker

Nays: None

Motion Approved.

#### **COMMUNICATIONS:**

**COUNCILMEMBER HENNEN:** reminded everyone that the next meeting for the Environmental Advisory Committee is on Thursday, October 25<sup>th</sup> at 6:30 p.m. in the Public Safety Second Floor Conference Room and the Tree Board is on Tuesday, November 13<sup>th</sup> at 7 p.m. at the Berkley Library. The Tree Board is meeting tonight at the Berkley Library as well.

**COUNCILMEMBER GAVIN:** reminded everyone that the Zoning Board of Appeals (ZBA) is meeting next door at the Public Safety Second Floor Conference Room tonight. He gave a brief update from the Coolidge Traffic Committee to include the resident feedback on the proposed road diet, Consumers Energy to replace gas lines along Coolidge Highway, and their next meeting is on Thursday, November 8th. Councilmember Gavin gave a brief update on the Planning Commission to include approving a site plan for Michigan State University (MSU) Federal Credit Union on Coolidge Highway, a review of the Public Participation Plan, discuss the creation of a Design Review Board, and their next meeting is on Tuesday, October 23rd at 7:30 p.m. He talked about the 2018 Michigan Municipal League (MML) Convention sessions such as the Master Plan updates, Incorporate Urban Sustainability, Green Infrastructure and Complete Streets, Legislative Updates, and expands use of Geographic Information System (GIS) system.

**COUNCILMEMBER DEAN:** spoke about the Creating Sustainable Retail Districts session at the 2018 MML Convention. She also mentioned the Redevelopment Ready Communities and the Main Street Program. Councilmember Dean recognized the Downtown Development Authority (DDA) and DDA Director Vivian Carmody for engaging in these two initiatives. She talked about the Michigan Women in Municipal Government and Bruce Katz, Co-author of The New Localism: How Cities Can Thrive in the Age of Populism. Councilmember Dean invites everyone to participate in the Parks and Recreation programs; Tale on the Trail on Thursday, October 25th at 6 p.m. and Berkley Boo Fest at 5 p.m.

**COUNCILMEMBER STEADMAN:** repeated the upcoming Library events the Friends Fall Book Sale from Thursday, October 18th thru Saturday, October 20th and the 90th Birthday Celebration for the Berkley Library on Thursday, October 11th. She encourages everyone to visit the Berkley Public Library website at [www.berkley.lib.mi.us](http://www.berkley.lib.mi.us) for more program information. Councilmember Steadman gave a brief update on the Beautification Advisory Committee to include their next meeting on Wednesday, October 10th and project at Twelve Mile Road and Woodward Avenue. She gave a brief update on the Citizen's Engagement Committee joint meeting with the Technology Advisory Committee. Residents are encouraged to contact Communications Coordinator Jay Grossman at the City Hall with communication ideas. Councilmember Steadman concluded with a brief discussion about the Sky's the Limit: Big Data,

Drones, and the Internet of Things and Amazon: Michigan's Wakeup Call or the Beginning of the End? sessions at the 2018 MML Convention.

**COUNCILMEMBER BLANCHARD:** talked about the following sessions at the 2018 MML Convention: Open Meetings Act and Freedom of Information Act: Back to the Basics; Look What You Can Do With GIS; Infrastructure, Natural Resources, and the Blue Economy; the Keys to Putting Ethics into Action; and It's Budget Time. Do you Know Where Your Revenue Is?

**CITY MANAGER BAUMGARTEN:** thanked City Council for having a strong presence at the 2018 MML Convention. He recognized the Berkley High School Instrumental Boosters for providing music in the downtown district during their Tag Days. City Manager Baumgarten expressed his gratitude to the Public Safety Department for another successful event with their Fire Open House. He invites everyone to the Town Hall Meeting on Thursday, October 11th at 6:30 p.m. in the Public Safety Second Floor Conference Room to discuss the proposed Capital Improvement Project Millage on the November ballot. Residents are encouraged to contact City Administration with any questions. City Manager Baumgarten informed council that a Corrective Action Plan from the Public Act 202 will be added to the agenda for the Monday, October 22nd meeting. He shared that October is Breast Cancer Awareness Month and is doing a challenge real men wear pink until the end of the month.

**CITY ATTORNEY STARAN:** praised the City Council for their continued participation in the MML programs. It's an economical, efficient and effective way to stay updated. He spoke about proposal 18-1 about legalization of Marijuana on the November ballot. City Attorney Staran talked about the Lead and Copper Rule from the State of Michigan. He will continue working with City Manager Matthew Baumgarten and Public Works Director Derrick Schueller on this new rule. City Attorney Staran gave a brief update on changes to small cell deployment from the Federal Communications Commission and State Legislature.

**MAYOR TERBRACK:** gave a special thanks to Public Safety Officer Brian Smith who operated the smoke house and educated his daughters during the Fire Open House. Mayor Terbrack shared a fire safety story about his 6 year old daughter who paid attention at the Fire Open House. He reminded everyone about the Town Hall Meeting on Thursday, October 11th at 6:30 p.m. in the Public Safety Second Floor Conference Room to discuss the millage and bond proposals. Mayor Terbrack spoke about the Social Media Pitfalls and Upsides for Communities at the 2018 MML Convention. He concluded by talking about Facebook and for the community to leverage social media as an incredibly positive media source. We all live in the same city and we need to figure out a way to be able to coexist; be able to respect differences and opinions and have good discussions. Try not to bully and try not to create more division in our city.

**COUNCIL MEETING ADJOURNMENT:**

Motion by Councilmember Dean to adjourn the regular meeting at 8:08 PM

Seconded by Councilmember Steadman.

Ayes: Hennen, Steadman, Blanchard, Dean, Gavin, and Terbrack

Absent: Baker

Nays: None

Motion Approved.



CITY OF BERKLEY  
 CHECK WARRANT  
 #1331  
 SEPTEMBER 2018

Check Date	Check	Vendor Name	Description	Amount	Voided?
09/06/2018	51853	ALERUS FINANCIAL	HEALTH CARE SAVINGS PLAN #6304 - PR #18	3,625.00	
09/06/2018	51854	MISDU	CHILD SUPPORT CASE NO. 913340822 - PR #1	82.99	
09/06/2018	51855	NAT'L COLLEGIATE STUDENT LOAN TRUST	MISC. DEDUCT. CASE NO. 14000168CK - PR #	336.77	
09/06/2018	51856	NATIONWIDE RETIREMENT SOLUTIONS	EMPL. DEDUCT. (NATIONWIDE 457) - PR #18	5,401.85	
			EMPL. DEDUCT. (ROTH) - PR #18	708.44	
				<b>6,110.29</b>	
09/06/2018	51857	VANTAGEPOINT TRNSFR AGENTS-107930	ER/EE CONTRIB. (401) - PR #18	538.45	
09/06/2018	51858	VANTAGEPOINT TRNSFR AGENTS-303792	EMPLOYEE DEDUCT. (ICMA 457) - PR #18	1,839.66	
09/06/2018	51859	VANTAGEPOINT TRNSFR AGENTS-706259	EMPLOYEE DEDUCT. (ICMA ROTH) - PR #18	80.00	
09/17/2018	51860	21ST CENTURY MEDIA - MICHIGAN	LEGAL AD FOR THE CLERKS OFFICE	95.85	
09/17/2018	51861	44TH DISTRICT COURT	MARK ANTHONY DAY - #15RO12114A	350.00	
09/17/2018	51862	ADVANCED PHYSICAL THERAPY	28933 WOODWARD AVE.	100.00	
09/17/2018	51863	AIRGAS USA, LLC	AUGUST 2018 CYLINDER RENTAL	29.37	
09/17/2018	51864	AMAZON CAPITAL SERVICES	DIGITAL CARDS FOR CAR CAMERA SYSTEM	18.99	
			WEAPON OPTIC & LIGHT BATTERIES	84.73	
			WATER TOOL - DRILL BITS	51.04	
			WATER TOOLS - DRILL BITS	14.11	
			DPW TOOLS	31.29	
			DUAL MONITOR STAND	59.99	
				<b>260.15</b>	
09/17/2018	51865	ARDEN KASSAB	27827 WOODWARD AVE.	100.00	
09/17/2018	51866	AT&T	ACCT. NO. 24854624000218 - 08/25/18 - 09	595.51	
09/17/2018	51867	BASIC	ADMINISTRATIVE FEE FOR SEPT. 2018	50.00	
09/17/2018	51868	BCM HOME IMPROVEMENT	2025 ROBINA AVE.	75.00	
			3726 KENMORE RD.	50.00	
			3975 CORNWALL DR.	75.00	
				<b>200.00</b>	
09/17/2018	51869	BEASLEY MEDIA GROUP	WCSX LIVE READS	4,560.00	
09/17/2018	51870	BELL EQUIPMENT COMPANY	USED REAR LOADER TRUCK	162,500.00	
			#22 PART	104.27	
			#22 PART	224.74	
			#22	720.00	
				<b>163,549.01</b>	
09/17/2018	51871	BERKLEY SCHOOL DISTRICT	CAMP CONTRACTUAL	4,335.00	
09/17/2018	51872	BERNARDI & JUDGE CORP.	SIDWELL # 04-25-18-127-015	953.61	
09/17/2018	51873	BILLINGS LAWN EQUIPMENT	#80 MOWER P & R	44.35	
			#80 MOWER P & R	83.78	
			#81 P & R MOWERS	70.02	
				<b>198.15</b>	
09/17/2018	51874	BLARNEY STONE PUB	27253 WOODWARD AVE,	100.00	
09/17/2018	51875	BLUE CROSS BLUE SHIELD OF MICH	PAYMENT FOR AUGUST 2018 CLAIMS	193,344.40	
09/17/2018	51876	BLUE CROSS BLUE SHIELD OF MICHIGAN	OCTOBER 2018 PREMIUM FOR SUFFIX 601	25,487.17	
			OCTOBER 2018 PREMIUM FOR SUFFIX 600	7,298.10	
				<b>32,785.27</b>	
09/17/2018	51877	BOB STERN BUILDING CO.	3748 ROYAL AVE.	500.00	
09/17/2018	51878	BREANNA YOUNG	CONTRACTUAL SERVICES INSTRUCTOR PAYMENT	880.60	
09/17/2018	51879	BRYDEN HOMES CORPORATION	1935 BEVERLY BLVD.	100.00	
09/17/2018	51880	CAMELOT CLEANERS	AUGUST PRISONER BLANKETS	174.12	
09/17/2018	51881	CDW GOVERNMENT, INC.	DVDS FOR CAR CAMERA SYSTEM	105.68	

			PRINTER MAINTENANCE KIT	271.91
				<b>377.59</b>
09/17/2018	51882	CITY OF BERKLEY	PETTY CASH REIMBURSEMENT	115.00
09/17/2018	51883	CITY OF OAK PARK	CAMP CONTRACTUAL	1,482.00
09/17/2018	51884	CITY OF SOUTHFIELD	CAMP CONTRACTUAL	1,965.00
09/17/2018	51885	COLD STORAGE BUILDINGS	2070 ELEVEN MILE RD.	800.00
09/17/2018	51886	COLIN CONNERY	SIDWELL # 04-25-17-151-019	896.94
09/17/2018	51887	CONTRACTORS CONNECTION	BARRICADES	1,800.00
09/17/2018	51888	COUNTY OAKLAND IRISH FEST	IRISH FEST	500.00
09/17/2018	51889	COUNTY OAKLAND IRISH FEST	3338 COOLIDGE HWY.	100.00
09/17/2018	51890	CREGGER PLUMBING	1223 DOROTHEA RD.	500.00
09/17/2018	51891	CRISPELLI'S BAKERY & PIZZERIA	28939 WOODWARD AVE,	100.00
09/17/2018	51892	CUMMINS BRIDGEWAY, LLC	#41	165.92
09/17/2018	51893	D RICHARDS CONSTRUCTION	3074 - 3096 TWELVE MILE	55.00
09/17/2018	51894	DANIEL E. BEAN	2765 CASS BLVD.	1,500.00
09/17/2018	51895	DEALER AUTO PARTS SALES	PARTS - OIL / PS / #36	117.03
			PS STOCK ALTERNATORS - APPLY CM 742885	438.30
				<b>555.33</b>
09/17/2018	51896	DEMOSS & SONS HOME IMPROVEMENT	3010 KIPLING	15.00
09/17/2018	51897	DETROIT DIAMOND DRILLING, INC.	FUEL & BLADE FOR SAW - FIRE TRUCK	274.51
09/17/2018	51898	DETROIT ZOOLOGICAL SOCIETY	CAMP CONTRACTUAL	1,751.00
09/17/2018	51899	DOCNETWORK LLC	CAMP CONTRACTUAL	132.00
09/17/2018	51900	DONNA SIMONS	PROGRAM FEE	100.00
09/17/2018	51901	DOROTHY WELCH BABBAGE	REFUND FOR A LOST AND PAID BOOK	20.95
09/17/2018	51902	DOWN HOME CONSTRUCTION	2211 HARVARD RD.	75.00
09/17/2018	51903	DTE ENERGY	2450 BEVERLY BLVD. - 07/27/18 - 08/24/18	95.99
			3226 BACON - 07/27/18 - 08/24/18	723.48
				<b>819.47</b>
09/17/2018	51904	DTE ENERGY	STREETLIGHT - 08/01/18 - 08/31/18	13,470.72
09/17/2018	51905	DURST LUMBER CO	MISC. ITEMS	670.79
09/17/2018	51906	EARLE CONSTRUCTION LLC	2625 CATALPA DR.	800.00
09/17/2018	51907	EJ USA, INC.	WATER PARTS	1,515.80
			WATER PARTS	1,245.92
			WATER PARTS	3,047.78
				<b>5,809.50</b>
09/17/2018	51908	ELLIOTT SAW WORKS INC.	WATER SHARPENING #1	11.66
09/17/2018	51909	EZELL SUPPLY CORPORATION	GARBAGE BAGS	199.55
09/17/2018	51910	FATHER & SON CONSTRUCTION	1412 PRINCETON RD.	50.00
09/17/2018	51911	FATHER & SONS, INC.	3427 TWELVE MILE RD.	100.00
09/17/2018	51912	FIRE SMART PROMOTIONS	CUSTOM FIRE PHOTO BOARD FOR FIRE OPEN HO	185.00
09/17/2018	51913	FISHMAN STEWART PLLC	TRADEMARK	146.06
09/17/2018	51914	FOREMOST PROMOTIONS	500 CHILDRENS FIRE HATS FOR OPEN HOUSE	495.95
09/17/2018	51915	FOUNDATION SYSTEMS OF MICHIGAN	4272 ELLWOOD AVE.	100.00
09/17/2018	51916	GC BERKLEY LLC	2550 TWELVE MILE RD.	100.00
09/17/2018	51917	GEORGE BEATTIE	PLUMBING INSPECTIONS - AUGUST 2018	3,477.01
09/17/2018	51918	GREAT LAKES PEST CONTROL CO	BUILDING MAINTENANCE	40.00
			PEST CONTROL	150.00
			PEST CONTROL	60.00
				<b>250.00</b>
09/17/2018	51919	GUNNERS METERS & PARTS INC.	WATER / SADDLE	625.00
			WATER PARTS	1,705.00
				<b>2,330.00</b>
09/17/2018	51920	HAFELI, STARAN, & CHRIST, P.C.	AUGUST CITY ATTORNEY	6,590.00
09/17/2018	51921	HARVARD MAH LLC	2677 HARVARD RD.	800.00
09/17/2018	51922	HENDERSON GLASS, INC.	27501 WOODWARD AVE,	100.00
09/17/2018	51923	HERITAGE TRANSPORTATION	CAMP CONTRACTUAL SERVICES	750.00
09/17/2018	51924	HOWARD L. SHIFMAN P.C.	LABOR ATTORNEY	966.00
09/17/2018	51925	HUBBELL, ROTH & CLARK	HARVARD RECONST. - CE SERVICES	1,189.86

			SIDEWALK PILOT	1,861.14
			COOLIDGE RESURFACE - ADD. CE	424.25
			DESIGN - COOLIDGE WM EXT.	5,636.08
			GENERAL SEWER ASSIST. / MEETINGS	1,313.05
				<b>10,424.38</b>
09/17/2018	51926	HUNGRY HOWIES PIZZA	27901 WOODWARD AVE.	100.00
09/17/2018	51927	HUNT SIGN CO LTD	SIGNS	1,920.00
09/17/2018	51928	HURON-CLINTON METROPARKS	CAMP CONTRACTUAL	152.00
09/17/2018	51929	HYDROCORP	AUGUST 2018 CROSS CONNECTIONS	1,658.00
09/17/2018	51930	J.H. HART URBAN FORESTRY	TREE TRIM & REMOVAL 8/27/18 - 8/31/18	8,286.44
			TREE TRIM & REMOVAL 9/3/18 - 9/7/18	4,719.49
				<b>13,005.93</b>
09/17/2018	51931	JACK DEMMER FORD, INC.	#4-2 P.S.	352.47
09/17/2018	51932	JAY'S SEPTIC TANK SERVICE	DREAM CRUISE CONTRACTUAL	1,880.00
			CONTRACTUAL SERVICES	155.00
			CONTRACTUAL SERVICES	155.00
				<b>2,190.00</b>
09/17/2018	51933	JOANN OLESKO	SIDWELL # 04-25-17-177-001	1,867.36
09/17/2018	51934	JOHN GRAHAM, INC.	3142 GRIFFITH AVE.	50.00
09/17/2018	51935	JUSTIN ROMERO	SIDWELL # 04-25-18-209-005	1,846.49
09/17/2018	51936	KEARNS BROS. INC.	3692 THOMAS AVE.	50.00
			4093 KENMORE RD.	75.00
				<b>125.00</b>
09/17/2018	51937	KEVIN PALMER	MILEAGE REIMBURSEMENT - ACO TRAINING	154.78
09/17/2018	51938	KYLE T. BATEMAN	SIDWELL # 04-25-07-408-034	2,127.99
09/17/2018	51939	LARRY'S WELDING SUPPLY	AUGUST 2018 CYLINDER RENTAL	62.65
09/17/2018	51940	LIGHTING SUPPLY COMPANY	STREET LIGHTS	125.76
09/17/2018	51941	LILLIAN F. DEAN	CHAMBER MUSIC CONCERT	150.00
09/17/2018	51942	LINDA WHITE	REFUND DETROIT TIGERS GAME	38.00
09/17/2018	51943	MATZKA INCORPORATED	#17	282.51
09/17/2018	51944	MCATEE LLC	4153 GRIFFITH AVE.	500.00
09/17/2018	51945	MCCHESENEY ELECTRIC, INC.	BUILDING MAINTENANCE	181.40
09/17/2018	51946	MCCOY MAINTENANCE, INC.	JANITORIAL SERVICES	1,125.00
			JANITORIAL SERVICES	1,092.00
			SEPTEMBER 2018 CUSTODIAL SERVICES	535.00
			JANITORIAL SERVICE	665.00
				<b>3,417.00</b>
09/17/2018	51947	METRO PUMP SERVICE	AUGUST 2018 FUEL MAINT. / FUEL OIL	432.45
			GAS PUMP REPAIR	269.95
				<b>702.40</b>
09/17/2018	51948	MICHAEL MONSON	MECHANICAL INSPECTIONS - AUGUST 2018	4,222.25
09/17/2018	51949	MICHAEL SAVINO CONCRETE	3462 ELLWOOD AVE.	75.00
09/17/2018	51950	MICHIGAN CAT	#36	600.04
09/17/2018	51951	MICHIGAN PETROLEUM	DIESEL EXHAUST FLUID	112.64
09/17/2018	51952	MIDWEST LINEN & UNIFORM SERVICE	MAT CLEANING FOR CITY HALL	168.82
			CONTRACTUAL SERVICES	136.82
				<b>305.64</b>
09/17/2018	51953	MIDWEST TAPE	HOOPLA DIGITAL CONTENT	426.32
09/17/2018	51954	MIRACLE RECREATION	PLAYGROUND / ATHLETIC	669.00
09/17/2018	51955	MITCHCO CONSTRUCTION	2426 BEVERLY BLVD.	50.00
09/17/2018	51956	NELSON BROTHERS	PLUMBING / NEW WATER HEATER	995.00
09/17/2018	51957	NEWEGG BUSINESS, INC.	MONITOR FOR LIBRARY	157.77
09/17/2018	51958	NIR SAAR	SIDWELL # 04-25-17-303-006	2,758.06
09/17/2018	51959	NORTHPOINTE FOOT & ANKLE	27901 WOODWARD AVE,	100.00
09/17/2018	51960	O'MARA'S RESTAURANT	2555 TWELVE MILE RD.	100.00
09/17/2018	51961	O'REILLY AUTOMOTIVE, INC.	MISC. PARTS	601.07



09/17/2018	51962	OAKLAND CO TREASURERS ASSOC	ANNUAL MEETING LUNCHEON DUES FOR 9/1/18 - 8/31/19 - BRYAN BEMIS DUES FOR 9/1/18 - 8/31/19 - GINGER BURKE	40.00 20.00 20.00
				<b>80.00</b>
09/17/2018	51963	OAKLAND COUNTY	AUGUST 2018 SEWAGE TREATMENT	<b>227,107.83</b>
09/17/2018	51964	OFFICE DEPOT INC.	OFFICE SUPPLIES - AUGUST OFFICE SUPPLIES @ CITY HALL OFFICE SUPPLIES TAPE, CALENDAR, DESK PAD, SHARPIES, DUST	618.34 208.00 32.31 77.51
				<b>936.16</b>
09/17/2018	51965	OLIVER CONSTRUCTION	3095 PHILLIPS AVE,	<b>1,500.00</b>
09/17/2018	51966	ON DUTY GEAR	BODY ARMOR FOR GEARY, HERRIMAN, ARNEY, M	<b>3,975.00</b>
09/17/2018	51967	P. A. MORRIS COMPANY	MEETING ATTENDANCE/MINUTES FOR 08/08/18	<b>150.00</b>
09/17/2018	51968	PHOENIX SAFETY OUTFITTERS	BROKAW - BOOTS BIKE TEAM GEAR (5) SHIRTS, GLOVES (2) 5 PR. SOCKS BIKE TEAM GEAR QUICK CLIP FOR EXT. VEST CARRIER - B. SM	135.00 445.93 39.95 20.00
				<b>640.88</b>
09/17/2018	51969	PITNEY BOWES GLOBAL FINANCIAL SERV.	MAIL MACHINE FOLDER 6/30/18 - 09/29/18	680.01 988.47
				<b>1,668.48</b>
09/17/2018	51970	PITNEY BOWES INC.	POSTAGE - WATER BILLS 7/1/18 - 7/31/18	<b>60.65</b>
09/17/2018	51971	POBLETE CEMENT CONTRACTING	1895 PRINCETON	<b>155.00</b>
09/17/2018	51972	PRIMARY TITLE AGENCY, LLC	SIDWELL # 04-25-18-106-026	<b>24.17</b>
09/17/2018	51973	PRINTING SYSTEMS	AV APPLICATIONS FOR NOV. 6TH GENERAL ELE AV SECRECY SLEEVES FOR NOV. 6TH GENERAL	275.56 140.30
				<b>415.86</b>
09/17/2018	51974	PROTECTION 1 / ADT	ALARM MONITORING 9/27/18 - 10/26/18	<b>56.50</b>
09/17/2018	51975	PROVANTAGE LLC	USB DOCKS FILE SERVER MEMORY	316.00 3,687.95
				<b>4,003.95</b>
09/17/2018	51976	PTE / ISN	GARAGE TOOL - JACK STAND	<b>304.36</b>
09/17/2018	51977	QUALIFICATION TARGETS	TARGETS TARGETS	313.74 93.49
				<b>407.23</b>
09/17/2018	51978	REID BEYERLEIN	3336 TWELVE MILE RD. 3342	<b>100.00</b>
09/17/2018	51979	REVIZE LLC	WEBSITE UPDATE	<b>490.00</b>
09/17/2018	51980	ROCHESTER MIDLAND	SANOR SERVICE FOR CITY HALL	<b>62.19</b>
09/17/2018	51981	ROYAL RENT-A-CAR	CAR RENTAL	<b>228.91</b>
09/17/2018	51982	S/E OAK. CTY WATER AUTHORITY	AUGUST 2018 - BULK WATER	<b>82,823.15</b>
09/17/2018	51983	S/E OAK.CTY RESOURCE REC. AUTH	8/16/18 - 8/31/18 TRASH, RECYCLE & SINGL	<b>46,598.00</b>
09/17/2018	51984	SEHI COMPUTER PRODUCTS	VIRTUAL SERVER SOFTWARE FILE SERVER HARD DRIVES NETWORK CARDS FOR FILE SERVERS	5,130.00 1,300.00 1,050.00
				<b>7,480.00</b>
09/17/2018	51985	SEMCOG	DUES	<b>2,276.00</b>
09/17/2018	51986	SPALDING DEDECKER	TRAFFIC ENGINEERING TRAFFIC ENGINEERING	1,790.50 5,881.50
				<b>7,672.00</b>

09/17/2018	51987	SPARTAN MOTORS USA, INC.	#7 - PARTS	220.61
09/17/2018	51988	STAN LISICA	MI-GMIS CONFERENCE REIMBURSEMENT	779.48
09/17/2018	51989	STANTEC ARCHITECTURE INC.	CC DESIGN / RENDERING	1,917.89
09/17/2018	51990	STATE OF MICH-DEPT OF TREASURY	AUGUST 2018 MI TAX WITHHOLDING & SALES T	19,581.97
09/17/2018	51991	STATE OF MICH-DEPT OF TREASURY	AUGUST 2018 MI TAX WITHHOLDING FOR RETIR	2,796.93
09/17/2018	51992	STATE OF MICHIGAN	FIRE INVEST. 2 SCHOOL - R. BEATTY	250.00
09/17/2018	51993	STATE OF MICHIGAN - DETROIT	AUGUST 2018 DETROIT WITHHOLDING	159.86
09/17/2018	51994	STATE WIRE & TERMINAL INC.	PARTS ALL MISC.	145.16
			MISC. PARTS FOR ALL	294.04
				<b>439.20</b>
09/17/2018	51995	STAY DRY BASEMENT WATERPROOFING	1363 DOROTHEA RD.	100.00
09/17/2018	51996	STEWART & SONS CONCRETE	3540 MORRISON AVE.	200.00
			WATER & LOCAL ROADS	9,611.00
			LOCAL / ROAD REPAIRS	5,437.25
				<b>15,248.25</b>
09/17/2018	51997	TAURUS ELECTRIC INC.	ELECTRICAL INSPECTIONS - AUGUST 2018	1,790.00
09/17/2018	51998	TERMINAL SUPPLY CO	WATER PARTS	21.26
09/17/2018	51999	THE KITCHEN INC.	PRISONER MEAL DRINKS	53.14
09/17/2018	52000	THE LIBRARY NETWORK	BOOKS, PERIODICALS, AV MATERIAL	3,273.19
09/17/2018	52001	THE RAPID GROUP, LLC	SHRED BINS FOR ALL CITY OFFICES	30.00
09/17/2018	52002	THELIA ASHLEY	SIDWELL # 04-25-17-455-002	209.32
09/17/2018	52003	THOMAS DESMOND	4160 CUMMINGS AVE.	100.00
09/17/2018	52004	THOMAS MICHAEL SHEEHAN	2426 BEVERLY BLVD.	50.00
09/17/2018	52005	TRANSUNION RISK AND ALTERNATIVE	TLOXP - INVESTIGATIVE SERVICE - AUG. 201	110.00
09/17/2018	52006	ULTIMATE FUN RUNS	3338 COOLIDGE HWY.	100.00
09/17/2018	52007	VERIZON WIRELESS	FOR SERVICE 08/02/18 - 09/01/18	214.10
09/17/2018	52008	VIGILANTE SECURITY, INC.	ALARM SYSTEM ANNUNCIATOR	868.50
09/17/2018	52009	VINSETTA GARAGE	27799 WOODWARD AVE.	100.00
09/17/2018	52010	WEINGARTZ	P & R / #81	66.99
09/17/2018	52011	WESTBORN MARKET	27659 WOODWARD AVE.	100.00
09/17/2018	52012	WILLIAM D. ISENHOUR	2079 TWELVE MILE RD.	100.00
09/17/2018	52013	WILLIAM ELLIS COMPANY	1706 CATALPA DR.	75.00
09/17/2018	52014	WINDSTREAM	FOR SERVICE 08/04/18 - 09/03/18	553.81
09/17/2018	52015	WIRELESS VISION, LLC DBA T-MOBILE	27861 WOODWARD AVE.	100.00
09/17/2018	52016	WOLVERINE TRUCK SALES	#41	152.72
09/17/2018	52017	WOODWARD AVE ACTION ASSOC.	DUES FOR 2017 - 2018	3,125.00
09/17/2018	52018	WOW! BUSINESS	WOW INTERNET SERVICE	202.52
			UTILITIES (2400 ROBINA)	112.84
				<b>315.36</b>
09/17/2018	52019	XEROX CORPORATION	AUGUST 2018 PAYMENT FOR S/N B0W-869461	544.34
			XEROX USER FEES (7/21 - 8/21/18)	67.40
				<b>611.74</b>
09/17/2018	52020	XPRT LAWN AND SNOW	CONTRACTUAL SERVICES	640.00
09/20/2018	52021	ALERUS FINANCIAL	HEALTH CARE SAVINGS PLAN #6304 - PR #19	3,625.00
09/20/2018	52022	MISDU	CHILD SUPPORT CASE NO. 913340822 - PR #1	82.99
09/20/2018	52023	NAT'L COLLEGIATE STUDENT LOAN TRUST	MISC. DEDUCT. CASE NO. 14000168CK - PR #	336.77
09/20/2018	52024	NATIONWIDE RETIREMENT SOLUTIONS	EMPL. DEDUCT. (NATIONWIDE 457) - PR #19	5,630.94
			EMPL. DEDUCT. (ROTH) - PR #19	681.96
				<b>6,312.90</b>
09/20/2018	52025	VANTAGEPOINT TRNSFR AGENTS-107930	EMPLOYER CONTRIB. (401) - PR #19	538.45
09/20/2018	52026	VANTAGEPOINT TRNSFR AGENTS-303792	EMPLOYEE DEDUCT. (ICMA 457) - PR #19	1,805.12
09/20/2018	52027	VANTAGEPOINT TRNSFR AGENTS-706259	EMPLOYEE DEDUCT. (ICMA ROTH) - PR #19	80.00
09/28/2018	52028	48TH DISTRICT COURT	DAVID ANTHONY MITCHELL - #17BH01991	411.00
09/28/2018	52029	ADN ADMINISTRATORS, INC.	ADMINISTRATIVE FEE FOR OCT. 2018	943.00
09/28/2018	52030	ALLIANCE MOBILE HEALTH	BLOOD DRAW FOR PATIENT NO. 1814238	145.00
09/28/2018	52031	AMAZON CAPITAL SERVICES	FOUR FLAT SCREEN TV'S FOR CONFER. ROOM	2,791.96
			PROJECTOR SCREEN, BRACKETS, CABLE PLATES	471.54
			FOAM EAR PLUGS (400 PR)	37.46
			HARD DRIVE & BRACKET	65.86

				<b>3,366.82</b>
09/28/2018	52032	AMERICAN STANDARD ROOFING LLC	2024 ROBINA AVE. 3549 CATALPA DR.	75.00 50.00
				<b>125.00</b>
09/28/2018	52033	AMERICAN WATER WORKS ASSOCIATION	K. OZANICH - AWWA RENEWAL R. RZECZKOWSKI - AWWA RENEWAL	211.00 211.00
				<b>422.00</b>
09/28/2018	52034	ANTHONY RAY NAVARRO	929 PRINCETON RD.	50.00
09/28/2018	52035	APPLIED CONCEPTS, INC.	LIDAR REPAIR	419.00
09/28/2018	52036	APPLIED IMAGING	OFFICE EQUIPMENT RENTAL - TONER COPIES 8/11/18 - 9/10/18	301.61 29.34
				<b>330.95</b>
09/28/2018	52037	ATA NATIONAL TITLE GROUP LLC	SIDWELL #04-25-18-176-005	522.69
09/28/2018	52038	AUDRIK, INC. DBA ROTO Rooter	2027 BUCKINGHAM RD. 2134 EDGEWOOD BLVD.	500.00 1,000.00
				<b>1,500.00</b>
09/28/2018	52039	B-DRY SYSTEMS	1591 LARKMOOR BLVD.	100.00
09/28/2018	52040	BARNETT ROOFING AND SIDING INC.	3916 ELEVEN MILE RD.	100.00
09/28/2018	52041	BERKLEY JR. WOMEN'S CLUB	ROBINA RHAPSODY CONCERT SERIES	1,200.00
09/28/2018	52042	BERKLEY SCHOOLS	RE-ISSUE CHECK #51710 - BHS POOL	2,842.00
09/28/2018	52043	BILLINGS LAWN EQUIPMENT	P/R MOWERS #80	89.01
09/28/2018	52044	BRUTTELL ROOFING COMPANY INC.	1311 HARVARD RD.	75.00
09/28/2018	52045	CADILLAC ASPHALT, LLC	PATCH	205.76
09/28/2018	52046	CAROL O'CONNOR	REIMBURSEMENT FOR TREE	115.00
09/28/2018	52047	CATALYST MEDIA FACTORY	MEDIA RELATIONS - SEPTEMBER 2018	1,000.00
09/28/2018	52048	CDW GOVERNMENT, INC.	WINDOWS SERVER 2016 & REMOTE DESKTOP LIC	1,097.00
09/28/2018	52049	CHERRY HOMES INC.	3253 CUMBERLAND RD.	200.00
09/28/2018	52050	CITI ROOFING COMPANY	2327 OAKSHIRE AVE.	50.00
09/28/2018	52051	CITY OF BERKLEY-LIB PETTY CASH	PETTY CASH REIMBURSEMENT	141.99
09/28/2018	52052	CLARKS BUILDING LLC	3676 OAKSHIRE	65.00
09/28/2018	52053	CMNTV	WBRK PRODUCTION	940.00
09/28/2018	52054	COMMERCIAL CLIMATE CONTROLS CORP.	EQUIPMENT MAINTENANCE	1,280.00
09/28/2018	52055	COMMUNITY CONSTRUCTION SERVICES	2223 SUNNYKNOLL AVE. 2959 WAKEFIELD RD.	800.00 1,500.00
				<b>2,300.00</b>
09/28/2018	52056	CONCENTRA MEDICAL CENTERS	PRE-EMPLOYMENT PHYSICALS EMPLOYMENT PHYSICAL	298.00 79.00
				<b>377.00</b>
09/28/2018	52057	CONSUMERS ENERGY	3155 COOLIDGE HWY. - 08/10/18 - 09/10/18 3300 BACON - 08/11/18 - 09/10/18 3238 BACON - 08/11/18 - 09/10/18 2395 12 MILE RD. - 08/10/18 - 09/10/18 3322 COOLIDGE HWY. - 08/10/18 - 09/10/18	8.86 96.20 20.76 85.98 12.27
				<b>224.07</b>
09/28/2018	52058	CONTRACTORS CLOTHING CO.	UNIFORMS UNIFORMS UNIFORMS UNIFORMS UNIFORMS	41.99 58.48 126.85 247.13 739.35
				<b>1,213.80</b>
09/28/2018	52059	CORELOGIC	VARIOUS SIDWELL NUMBERS	46,687.28
09/28/2018	52060	CUMMINS BRIDGEWAY, LLC	#41	314.82
09/28/2018	52061	DANBOISE MECHANICAL INC.	3563 TWELVE MILE RD.	500.00

09/28/2018	52062	DANIEL & LINDA BERGER	2650 CUMMINGS AVE,	50.00
09/28/2018	52063	DARCHELLE LOVE	MILEAGE REIMBURSEMENT	131.34
09/28/2018	52064	DEALER AUTO PARTS SALES	PARTS FOR ALL DEPTS. #4-7	822.46 92.87
				<b>915.33</b>
09/28/2018	52065	DELUXE FOR BUSINESS	P/R CHECKS	201.50
09/28/2018	52066	DELWOOD SUPPLY CO.	WATER WATER	412.61 43.00
				<b>455.61</b>
09/28/2018	52067	DENNIS HENNEN	MILEAGE/MEALS REIMBURSEMENT	160.15
09/28/2018	52068	DEREK THOMAS WEISS	3860 KIPLING	765.00
09/28/2018	52069	DTE ENERGY	3155 COOLIDGE HWY. - 08/10/18 - 09/10/18 2099 OXFORD RD. - 08/09/18 - 09/07/18 2400 ROBINA - 08/10/18 - 09/10/18 2100 BACON - 08/10/18 - 09/10/18 2261 ROBINA - 08/10/18 - 09/10/18 2395 12 MILE RD. - 08/10/18 - 09/10/18 3341 ROBINA - 08/10/18 - 09/10/18 2398 12 MILE RD. - 08/10/18 - 09/10/18 2471 DOROTHEA RD. - 08/10/18 - 09/10/18 2990 12 MILE RD. - 08/10/18 - 09/10/18 3238 BACON - 08/10/18 - 09/10/18	1,415.06 250.37 818.74 48.05 486.41 5,937.42 56.79 249.82 14.53 49.23 247.09
				<b>9,573.51</b>
09/28/2018	52070	DUAINE FRANKS, LLC	AUG. 2018 INSPECTIONS	9,990.00
09/28/2018	52071	ELDER FORD	#4-7 #4-11	200.95 200.00
				<b>400.95</b>
09/28/2018	52072	ETNA SUPPLY	WATER - METERS	10,410.00
09/28/2018	52073	FIRE DEFENSE EQUIPMENT COMPANY	FIRE EQUIPMENT INSPECTION CO2 RECHARGE	60.69 23.40
				<b>84.09</b>
09/28/2018	52074	FOUR SEASON ROOFING & SHEET METAL	3834 ROYAL AVE.	75.00
09/28/2018	52075	FOUR SEASONS GARDEN CENTER	1591 BEVERLY BLVD.	50.00
09/28/2018	52076	G & P PLUMBING & DRAIN SERV	2185 COLUMBIA RD. 2221 COLUMBIA RD.	500.00 500.00
				<b>1,000.00</b>
09/28/2018	52077	GC CONCRETE SERVICES	786 CAMBRIDGE	165.00
09/28/2018	52078	GIOVANNI LAFATA	3753 PRAIRIE AVE.	200.00
09/28/2018	52079	GORDON FOOD SERVICE INC.	PROGRAM SUPPLIES PROGRAM SUPPLIES SENIOR PROGRAM SUPPLIES	13.04 13.98 55.53
				<b>82.55</b>
09/28/2018	52080	GREAT LAKES CONTRACTING SERVICES	3537 GRIFFITH	65.00
09/28/2018	52081	GREAT LAKES PEST CONTROL CO	BUILDING MAINTENANCE PEST CONTROL	40.00 60.00
				<b>100.00</b>
09/28/2018	52082	GREAT LAKES WATER AUTHORITY	IWC - AUGUST 2018	2,901.33
09/28/2018	52083	GREATER HOME SERVICES LLC	2463 ROYAL AVE.	500.00
09/28/2018	52084	GUNNERS METERS & PARTS INC.	WATER PARTS	195.00
09/28/2018	52085	HANSON WINDOW & CONST	3150 OAKSHIRE AVE.	100.00
09/28/2018	52086	HILLAN HOMES INC.	3889 ROYAL AVE.	1,500.00

09/28/2018	52087	HUBBELL, ROTH & CLARK	COOLIDGE RESTRIPIING ROAD DIET PLANS	1,473.35
			SIDEWALK PILOT	3,059.46
			HARVARD RECONST. - CE SERVICES	663.18
			GIS SUPPORT	150.83
			COOLIDGE RESURFACE - ADD CE	587.89
			CATALPA SEWER - CE SERVICES	11,267.82
			DESIGN - COOLIDGE WM EXT.	6,920.07
				<b>24,122.60</b>
09/28/2018	52088	ICCA	PEG FEES FOR QUARTER ENDING JUNE 30, 201	6,974.79
09/28/2018	52089	ITALY AMERICAN CONSTRUCTION	1873 ROBINA AVE.	200.00
09/28/2018	52090	J G CLARK CONTRACTING	3676 TYLER	50.00
09/28/2018	52091	J.H. HART URBAN FORESTRY	TREE TRIMMING, REMOVAL, STUMPING	6,832.03
			TREE TRIM, REMOVAL & CHIPPING	5,620.19
				<b>12,452.22</b>
09/28/2018	52092	JACK DEMMER FORD, INC.	#4-7	419.32
			P.S. D.B.	49.94
				<b>469.26</b>
09/28/2018	52093	JAY'S SEPTIC TANK SERVICE	CONTRACTUAL SERVICES	155.00
			CONTRACTUAL SERVICES	85.00
				<b>240.00</b>
09/28/2018	52094	JEREMY BERARD & SARAH TUPICA BERARD	1975 THOMAS	55.00
09/28/2018	52095	JIM WRIGHT	SEPTEMBER 2018 INSPECTIONS	525.00
09/28/2018	52096	JOSEPH BETANCOURT	2181 SUNNYKNOLL AVE.	50.00
09/28/2018	52097	JUSTIN WEEKS	GIRLS BASKETBALL PROGRAM SUPPLIES	252.00
09/28/2018	52098	JVK CONSTRUCTION	1991 CUMMINGS AVE.	50.00
09/28/2018	52099	KYLE BRIAN HEFFERAN	4153 BACON	40.00
09/28/2018	52100	LAKE POINTE CONSTRUCTION INC.	3225 TYLER	75.00
09/28/2018	52101	LASER TECHNOLOGY, INC.	REPAIR - LASER SERIAL # UX008753	138.00
09/28/2018	52102	LERETA	VARIOUS SIDWELL NUMBERS	10,597.18
09/28/2018	52103	LEVINE & SONS INC.	2239 ROYAL AVE.	1,500.00
09/28/2018	52104	LIFELOC TECHNOLOGIES, INC	PBT STRAWS	70.00
09/28/2018	52105	LIGHTING SUPPLY COMPANY	EQUIPMENT SUPPLIES	9.10
09/28/2018	52106	MARK ADLER HOMES, LLC	2755 KENMORE RD.	1,500.00
			2755 KENMORE RD.	800.00
				<b>2,300.00</b>
09/28/2018	52107	MARYGROVE AWNING	2734 TWELVE MILE RD.	50.00
09/28/2018	52108	MCATEE LLC	4038 CATALPA DR.	500.00
09/28/2018	52109	MCCOY MAINTENANCE, INC.	CUSTODIAL SERVICES	895.00
09/28/2018	52110	METRO PUMP SERVICE	TESTING ON TANK	400.00
09/28/2018	52111	MICH. RECREATION & PARK ASSOC.	PROFESSIONAL DEVELOPMENT	50.00
09/28/2018	52112	MICHIGAN RURAL WATER ASSOCIATION	WATER CLASS FOR R. RZCZKOWSKI & A. WOZN	280.00
09/28/2018	52113	MIHAI RISCA	CONTRACTOR CANCELLED PERMIT	180.00
			2846 GARDNER AVE.	200.00
				<b>380.00</b>
09/28/2018	52114	MIRACLE RECREATION	PLAYGROUND / ATHLETIC	550.00
09/28/2018	52115	MOTOR CITY INDUSTRIAL	PARTS	144.02
09/28/2018	52116	MUNRO CONSTRUCTION LLC	1726 OXFORD	20.00
09/28/2018	52117	NELSON BROTHERS	3270 BUCKINGHAM RD.	1,000.00
			3162 BACON AVE.	500.00
				<b>1,500.00</b>
09/28/2018	52118	NEWEGG BUSINESS, INC.	DVDS FOR CAR CAMERA SYSTEM	54.61
09/28/2018	52119	NICHOLAS SAMMUT	2867 PHILLIPS	765.00
09/28/2018	52120	NU PIPE	1229 HARVARD RD.	500.00
09/28/2018	52121	NYE UNIFORM	SAFETY VEST - ACO PALMER	45.50
09/28/2018	52122	PARTSMASTER	BOLTS/NUTS FOR P.S., P & R, DPW	199.93
09/28/2018	52123	PHILIP ANTHONY KURZYNIC	2112 ELLWOOD AVE.	50.00

09/28/2018	52124	PHOENIX SAFETY OUTFITTERS	GARRISON BELT - BROKAW	35.99
			GARRISON BELT - SUCHOSKI	35.99
			3 UNDERVEST MENS SHIRTS - SUCHOSKI	143.91
			3 MENS CARGO PANTS - KEMPSKI	185.97
			3 UNDERVEST MENS SHIRTS - MOSCHELLI	113.97
			12 CROSSING GUARD VESTS	395.88
			ACO PALMER - DUTY JACKET / LINER	263.96
			FIRE HELMET FRONTS - #5, 310 & 210	180.00
				<b>1,355.67</b>
09/28/2018	52125	PITNEY BOWES INC.	AUGUST 2018 - MAIL MACHINE SORT FEE	5.00
09/28/2018	52126	PLANTE & MORAN, PLLC	AUDIT SERVICES	5,200.00
09/28/2018	52127	PRINTING SYSTEMS	AV OUTER ENVELOPES FOR NOV. 6TH ELECTION	200.50
09/28/2018	52128	PRO HOME IMPROVEMENT INC.	1198 PRINCETON RD.	75.00
09/28/2018	52129	PTE / ISN	TOOLS - HAMMER DRILL	154.58
09/28/2018	52130	RAMTRA REMODELING	3666 ROYAL AVE.	200.00
09/28/2018	52131	READY DIG EXCAVATION	1391 DOROTHEA RD.	1,500.00
09/28/2018	52132	RELIABLE CUSTOM CONCRETE INC.	2330 PRINCETON RD.	200.00
09/28/2018	52133	RENU POWER TOOL & SUPPLY	P.S. RESCUE SAW	19.00
09/28/2018	52134	RKA PETROLEUM COS, INC	#2 ULTRA LOW DIESEL INVENTORY FUEL	1,828.56
09/28/2018	52135	ROAD COMMISSION OF OAKLAND CO	AUGUST 2018 - TRAFFIC SIGNAL MAINT.	1,057.30
09/28/2018	52136	RONNISCH CONSTRUCTION GROUP	2583 SUNNYKNOLL AVE.	100.00
09/28/2018	52137	ROOT MASTERS SEWER & DRAIN	4172 CORNWALL DR.	1,500.00
09/28/2018	52138	RUSSELL THAYER	DESIGN FOR PROPOSED SCULPTURE	5,022.00
09/28/2018	52139	S/E OAK.CTY RESOURCE REC. AUTH	TRASH, RECYCLE & PICK-UP 9/1/18 - 9/15/1	40,945.00
09/28/2018	52140	SCOTT DAVIDSON	UB refund for account: 010361500	69.52
09/28/2018	52141	SHAWN YOUNG	REIMBURSEMENT - LODGING - MPSI CONFERENC	484.50
			REIMBURSEMENT - GAS - MPSI CONFERENCE	45.70
				<b>530.20</b>
09/28/2018	52142	SIGNS & MORE	3765 TWELVE MILE RD.	50.00
09/28/2018	52143	ST.MARY'S SYRIAN ORTHODOX CHUR	3212 TWELVE MILE RD.	100.00
09/28/2018	52144	STATE OF MICHIGAN	FIREARMS INSTRUC. SCHOOL - ROBINSON	450.00
09/28/2018	52145	STEWART & SONS CONCRETE	ROAD REPAIRS / WATER / LOCAL	12,080.75
			ROAD REPAIRS / WATER / LOCAL	11,358.50
			4063 CORNWALL DR.	100.00
				<b>23,539.25</b>
09/28/2018	52146	SUN LIFE FINANCIAL	OCTOBER 2018 PREMIUM FOR GROUP #002	358.87
			OCTOBER 2018 PREMIUM FOR GROUP #001	2,813.68
				<b>3,172.55</b>
09/28/2018	52147	VOID		
09/28/2018	52148	SWEETWATER SPRINKLERS	SPRINKLER REPAIR FROM UTILITY WORK	109.71
09/28/2018	52149	TERMINAL SUPPLY CO	NEW GARBAGE TRUCK	43.08
09/28/2018	52150	THD AT HOME SERVICES INC.	2842 OAKSHIRE AVE.	50.00
09/28/2018	52151	THE KITCHEN INC.	PRISONER MEALS	142.32
09/28/2018	52152	THE PRINT STOP, INC	BUISSINESS CARDS FOR CITY MANAGER	33.00
			BUISSINESS CARDS FOR LICENSING CLERK	33.00
				<b>66.00</b>
09/28/2018	52153	U S CONCRETE INC.	2371 TYLER AVE.	50.00
09/28/2018	52154	USABLUEBOOK	MEASURING WHEEL	71.90
			WATER SUPPLIES	381.12
				<b>453.02</b>
09/28/2018	52155	VERIZON WIRELESS	FOR SERVICE 08/21/18 - 09/20/18	92.25
09/28/2018	52156	VIGILANTE SECURITY, INC.	ALARM MONITORING	312.00
09/28/2018	52157	VIVIAN CARMODY	MONTHLY CONSULTING SERVICES	4,144.00
09/28/2018	52158	WALLSIDE WINDOWS INC.	2008 ROSEMONT RD.	50.00
09/28/2018	52159	WERTMAN CONSTRUCTION	1938 OXFORD	15.00
09/28/2018	52160	WILD WINGS BIRD REHABILITATION	BIRD REHAB PROGRAM	45.00
09/28/2018	52161	WINDER POLICE EQUIPMENT	BLUE LENS FOR FIRE TRUCK - #421	191.90
09/28/2018	52162	WOLVERINE TRUCK SALES	#41	283.44

V

<b>Total of 310 Checks:</b>	1,245,536.54
<b>Less 1 Void Checks:</b>	0.00
<b>Total of 309 Disbursements:</b>	<u>1,245,536.54</u>

**CITY OF BERKLEY  
ACH TRANSFERS**

**VENDOR**

9/4/2018 INTERNAL REVENUE SERVICE	\$	15,347.52
9/7/2018 PSO UNION DUES	\$	720.00
9/7/2018 PS COMMAND UNION DUES	\$	360.00
9/7/2018 DPW UNION DUES	\$	365.85
9/7/2018 INTERNAL REVENUE SERVICE	\$	37,134.61
9/10/2018 MERS OF MICHIGAN	\$	60,157.76
9/21/2018 PSO UNION DUES	\$	720.00
9/21/2018 PS COMMAND UNION DUES	\$	360.00
9/21/2018 INTERNAL REVENUE SERVICE	\$	36,272.27
9/26/2018 PITNEY BOWES	\$	4,000.00
	<b>\$</b>	<b><u>155,438.01</u></b>

**City Clerk**

We hereby certify that the foregoing is a true and correct list of bills and that they have been approved by the City Council and this is the authority to issue checks in the amounts stated and charge them in the various accounts.

\_\_\_\_\_  
*Daniel J. Terbrack, Mayor*

\_\_\_\_\_  
*Phommady A. Boucher, City Clerk*

**M-76-18**

October 22, 2018 City Council Meeting

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember  
\_\_\_\_\_ to approve the Downtown Development Authority (DDA)  
Bylaws.

Ayes:

Nays:



A RESOLUTION

of the Council of the City of Berkley, Michigan  
designating Saturday, December 1, 2018 for the  
Annual Holiday Parade and Tree Lighting Ceremony in Berkley

**WHEREAS,** the Annual Berkley Christmas Parade was established by City Council and continues as a result of the hard work of the Berkley Holiday Parade Committee, which is dedicated to continuing this much anticipated Holiday event in Berkley; and

**WHEREAS,** in good spirit, the Berkley Holiday Committee seeks Council approval for use of certain City streets as it presents its Annual "Holiday Lights Parade" for the enjoyment of Berkley residents; and

**WHEREAS,** the Annual "Tree Lighting Ceremony" was also established by City Council in order to bring local residents together in the spirit of the Holiday Season. The Berkley Junior Women's Club intends to continue its tradition of sponsoring the Annual "Tree Lighting Ceremony" and a visit from Santa immediately following the parade on the front lawn of City Hall; and

**WHEREAS,** prior to the parade, young children will be treated to a petting zoo from 2:00 PM until 5:00 PM. Immediately after the tree lighting, nostalgic carriage rides will carry passengers on decorated Berkley neighborhoods, leaving from the City Hall area on Rosemont. The rides will go east on Rosemont to Mortenson, Mortenson to west on Rosemont and back to City Hall.

**NOW, THEREFORE, THE CITY OF BERKLEY RESOLVES:**

**SECTION 1:** That the Council of the City of Berkley be and hereby designates Saturday, December 1, 2018 for the annual Holiday parade which will begin at 5:30 p.m. and all local residents are urged to assemble at 5:00 p.m., along the following parade route, to begin this festive evening welcoming the Holidays to Berkley:

East on Twelve Mile Road from Cummings to the intersection of Twelve Mile Road and Coolidge; concluding at City Hall, where the parade will disband and the Tree Lighting Ceremony with commence.

**SECTION 2:** That the City of Berkley, in the County of Oakland, Michigan, will faithfully fulfill all permit requirements, and shall save harmless indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permit(s) as issued.

**SECTION 3:** That the City Clerk is directed to forward a copy of this resolution to the Road Commission for Oakland County, on behalf of the City of Berkley, in the County of Oakland, Michigan for the necessary approval of the Berkley Holiday Committee to conduct said parade.

Introduced and passed at a Regular City Council Meeting on Monday, October 22, 2018.

\_\_\_\_\_  
Daniel J. Terbrack, Mayor

Attest:

\_\_\_\_\_  
Phommady A. Boucher, City Clerk



**CITY OF BERKLEY  
COMMUNITY SPECIAL EVENT  
PERMIT APPLICATION DISPOSITION CHECKLIST**

RECEIVED  
CITY OF BERKLEY, MI  
2018 OCT 17 P 5:06

Event Name: Annual Tree lighting Ceremony

Event Date(s) Sat Dec 1, 2018 Location(s) Gazebo at City Hall Event Hours 5pm-8:30pm.

**ORGANIZATION:**

Organization Name: <u>Berkley Junior Women's Club</u>			
Headquarters Street Address: <u>PO Box 725563</u>			
City: <u>Berkley</u>	State: <u>MI</u>	Zip Code: <u>48072</u>	Phone: <u>248-219-7537</u>
Website:			

**Tax Exempt Status (as defined by the US Internal Revenue Service):**

Non-Profit  501(c)(3)  N/A  Other (specify) \_\_\_\_\_

The following documents have been submitted:

Completed application	<u>X</u> YES <input type="checkbox"/> NO
Valid IRS tax exempt verification # <u>800786614</u>	<u>X</u> YES <input type="checkbox"/> NO
Financial report for the preceding fiscal year	<u>X</u> YES <input type="checkbox"/> NO
Proof of Commercial Liability Coverage	<u>X</u> YES <input type="checkbox"/> NO
Estimated cost to execute the solicitation / event	<u>X</u> YES <input type="checkbox"/> NO
Charitable Solicitation / Special Event Hold Harmless Agreement	<u>X</u> YES <input type="checkbox"/> NO

Application reviewed by: Public Safety M. K... 10-13-18 Public Works DJS 10-18-18  
Building Official T. Mc... 10-18-18

**Comments:**

Must schedule & Pass electrical inspection

**Presented to City Council:**

Date: \_\_\_\_\_ Approved:  YES  NO Organization Notified  YES  NO Date \_\_\_\_\_



Print Form

3338 Coolidge Hwy.  
Berkley, MI 48072  
248-658-3300  
Fax: 248-658-3301  
www.berklemich.org

# CITY OF BERKLEY, MICHIGAN COMMUNITY SPECIAL EVENT APPLICATION

Name of Event: Berkley Holiday Lights Parade

**Organization / Contact:**

Name of Organization: BHL Committee Contact's Name: Cinda Coon  
Address: 2772 Cummings Ave City: Berkley State/zip: MI 48072  
Telephone: 248-219-7537 24 Hour Emergency Contact: 248-219-7537

If event will be on private property owned by someone else, then a letter of permission from the property owner must be submitted with the application.

Event Location: If the event involves city streets or sidewalks, include a map showing the location. A petition from affected businesses may be required.
Dates and Hours of Event: <u>Sat Dec 1st 4pm - 8:30pm</u>
How many employees or volunteers? <u>at least 30</u>
How will site be secured during off-hours? <u>Street Closures</u>
What type of merchandise will be sold? <u>∅</u>
If you are selling food, include a copy of your receipt from Oakland County Health Department. <u>∅</u>
Will there be any electricity outside the building (e.g., extension cords, heaters, lights)? If yes, an electrical inspection by the City will be required after set up and before opening. <u>∅</u>
Include a Site Plan showing where merchandise will be sold, how pedestrian and vehicular traffic will circulate on the site. <u>see attached</u> <u>∅</u>
What are your plans for set up and removal? <u>N/A</u>
Tax Exempt Status (as defined by the US Internal Revenue Service): Non-Profit <input type="checkbox"/> 501.C3 <input checked="" type="checkbox"/> Other (specify) <u>Civic Organization</u> <u>38-258-1857</u> <u>*800786614</u>
Include the following documents: <ul style="list-style-type: none"> <li>• Internal Revenue Service tax exempt documentation for the organization.</li> <li>• Organization's financial report for the preceding fiscal year.</li> <li>• Proof of Commercial Liability Coverage on an "occurrence basis", naming the City of Berkley as additional insured, with no less than \$1,000,000 per occurrence and/or combined single limit, Personal injury, Bodily injury, and Property Damage.</li> <li>• Liquor Liability, \$500,000 per occurrence and \$500,000 aggregate. (if applicable)</li> <li>• Special Event Hold Harmless Agreement signed by an authorized representative</li> </ul>

By Ordinance, each Community Special Event is limited to a maximum of 7 days.  
Applications must be received at least 45 days prior to the event. Events involving the public right of way will require City Council approval. I understand that a representative of the organization will need to attend the City Council meeting. The City will notify me of the meeting date and time.  
An application will be denied or an event shut down if complete and accurate information is not provided.

Cinda Coon  
Signature of Applicant

10/15/18  
Date

**APPROVALS**

DEPARTMENT	Approve (YES/NO)	Signature	Date
Planning/Building	yes	<i>Timothy McLean</i>	10-18-18
Comments: Must Pass electrical inspection			
Public Safety	yes	<i>M. Kuch</i>	10-18-18
Comments: Notify SMART, ambulance, and waste collection of any road closures.			
Public Works:	YES	<i>[Signature]</i>	10-18-18
Comments: DPW WILL MAKE 12 MILE CLOSURE PERMIT TO PCOC IN LATE OCT. NEED TCO FROM PUBLIC SAFETY,			
Parks/Recreation	yes	<i>Timothy McLean</i>	10-19-18
Comments:			
City Clerk	Yes	<i>[Signature]</i>	10/19/18
Comments:			
City Manager	Yes	<i>[Signature]</i>	10/17/18
Comments: Pending Documents			

**FOR CITY USE ONLY**

Date Application Received

Receipt Number

<u>Received</u>	<u>Receipt Number</u>	<u>Date Received</u>
Application Fee (\$200.00) <input type="checkbox"/>		
Clean up Bond (\$100.00) <input type="checkbox"/>		
Fee Waived <input checked="" type="checkbox"/>	City Manager's approval required	10/17/18 <i>(MS)</i>

City Manager's Signature: *[Signature]*

Date: 10/17/18

IF APPLICABLE:

Motion Number:

Conditions (if any):

Is fee to be reimbursed?



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: TB

DATE (MM/DD/YYYY)

10/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Eagle Rock Insurance Agency 1904 11 Mile Rd Berkley, MI 48072-3046 Thomas R. Byars	CONTACT NAME: <b>Thomas Byars</b>
	PHONE (A/C, No, Ext): <b>248-548-5530</b> FAX (A/C, No):
	E-MAIL ADDRESS: <b>thomas@eaglerockinsurance.com</b>
	PRODUCER CUSTOMER ID #: <b>BERKL-1</b>
	INSURER(S) AFFORDING COVERAGE
INSURED <b>Berkley Holiday Committee</b> <b>PO Box 721443</b> <b>Berkley, MI 48072</b>	INSURER A : <b>NSI</b>
	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

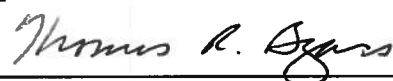
**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	Y		A521752	12/01/2018	12/02/2018	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						Fire Dmg	\$ 100,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT)	\$
	<input type="checkbox"/> HIRED AUTOS							\$
	<input type="checkbox"/> NON-OWNED AUTOS							\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
	DEDUCTIBLE							\$
	RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of Berkley, including all elected and appointed officials, all employees, and volunteers, all boards, commissions and/or authorities and their board members, employees, and volunteers.

<b>CERTIFICATE HOLDER</b>  <b>BERKLEY</b>  City of Berkley 3338 Coolidge Hwy Berkley, MI 48072	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Thomas R. Byars 

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ACORD 25 (2009/09)

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**CITY OF BERKLEY  
COMMUNITY SPECIAL EVENT  
HOLD HARMLESS AGREEMENT**

This Hold Harmless Agreement is between Holiday Lights Committee (the Organization) and the City of Berkley, Michigan, (City) for the date(s) specified below.

Organization Name Berkley Holiday Lights Parade  
 Address P.O. Box 721443  
 City Berkley State Mi Zip 48072 Phone 248-219-7537  
 Event Name Holiday Lights Parade  
 Event Location(s) Cummings + Bacon Between Wiltshire + 12 mile + 12 mile Event Date(s) 12/1/18  
from Cummings to Coolidge + Coolidge to Beverly

To the fullest extent permitted by law, the Organization expressly agrees to indemnify and hold harmless the City of Berkley, its elected and appointed officials, its employees and volunteers and others working on behalf of the City, from and against all loss, cost, expense, damage, liability or claims (whether groundless or not) arising out of bodily injury, sickness or disease (including death resulting at any time there from) which may be sustained or claimed by any person or persons participating in the above named event.

This includes damage or destruction of any property (including loss of use) based on any act or omission (negligent or otherwise) of the Organization or anyone acting on its behalf in connection with or incidental to this agreement. The Organization shall, at its own cost and expense, defend any such claim and any suit, action, or proceeding which may be commenced hereunder. In the event of any suit, action or proceeding, the Organization shall pay:

- Any and all judgments which may be recovered.
- Any and all expenses, including, but not limited to, costs, attorneys' fees and settlement expenses which may be incurred.

The Organization shall not be responsible to the City on indemnity for damages caused by or resulting from the City's sole negligence.

Authorized Representative Cinda Coon Title Chairman  
(Please print)  
 Signature Cinda Coon Date 10/15/18

# CITY OF BERKLEY MICHIGAN

## TEMPORARY TRAFFIC CONTROL ORDER

(TCO NUMBER)




In accordance with the duly adopted Uniform Traffic Code for Cities, Townships, and Villages, the Traffic Engineer hereby issues the following Temporary Traffic Control Order.

**Film Permit Applicant:** Please provide the information requested in the shaded area. Submit this page with your application.

<b>PROJECT NAME:</b>	Holiday Lights Parade + Annual Tree lighting
<b>Location</b>	12 mile to Coolidge to Beverly
<b>DATE/S/TIMES:</b>	12/1/18 5pm - 8:30p.m.
<b>RESPONSIBLE PARTY:</b>	
Name:	Cinda Coon
Street Address:	2772 Cummings Ave
City/State/ZIP:	Berkley MI 48072
Contact Phone:	248-219-7537
Email address:	Tycoon4000@ADL.com

**For Official Use Only:**

<b>Action required by City :</b>	
<i>(Attach additional pages if needed)</i>	

Approved by: <i>(Print name and title below)</i>	Signature:	Date:
Public Safety		10-18-18
Public Works		10-19-18
Building Official		10-18-18

\*\*Original – Traffic Control File

Return copy of completed form to City Clerk's Office

EAST  
1/2 MILE

Tree  
lighting

No Parking  
BEVERLY.

Carriage  
Rides

COX DOFF  
FLOOR

BEVERLY

BALCON  
SECOND

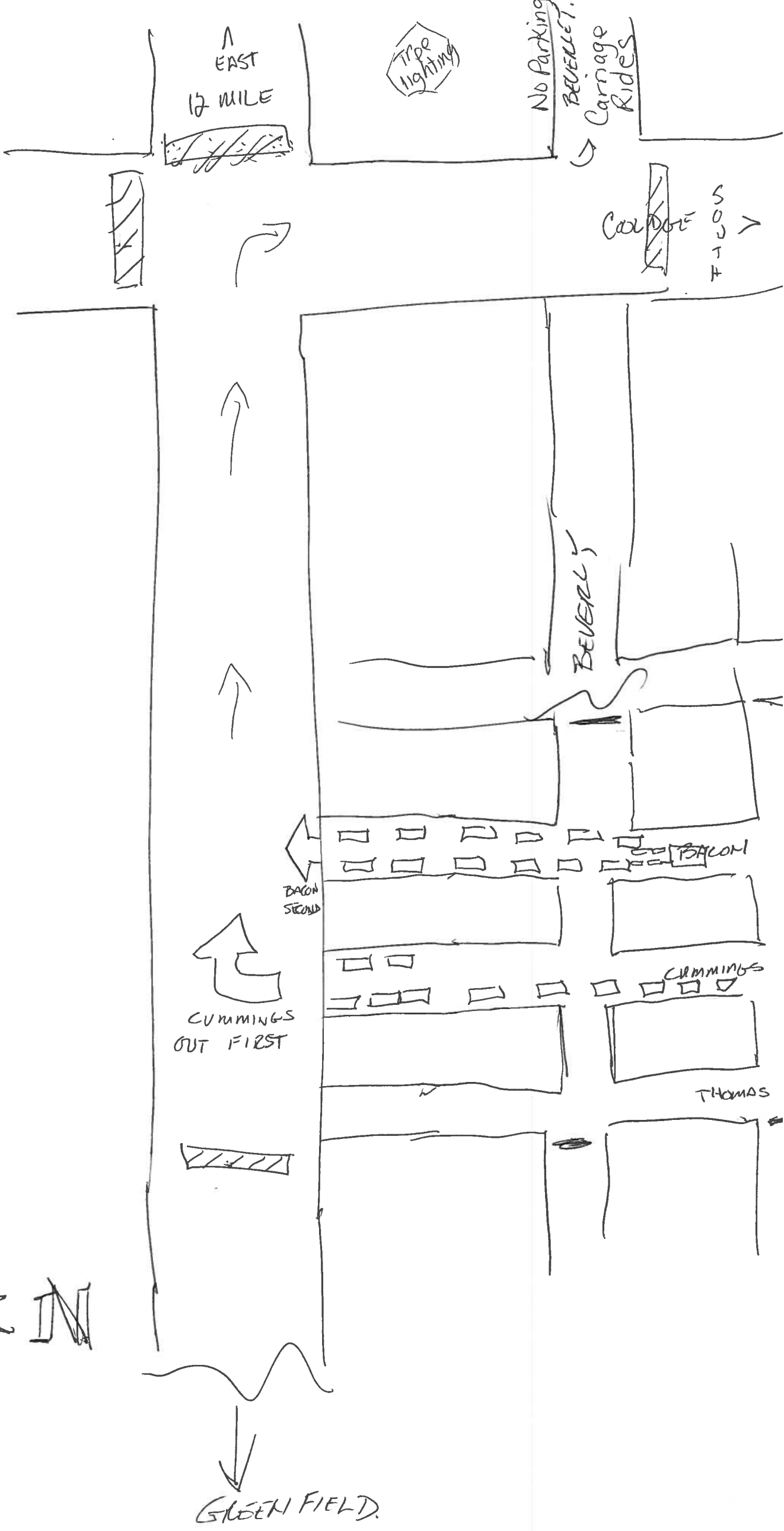
CUMMINGS  
OUT FIRST

CUMMINGS

THOMAS

GREEN FIELD.

IN





October 22, 2018 City Council Meeting

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to approve funding alternative \_\_\_\_\_ as the City of Berkley, Michigan funding alternative to be used in the corrective action plan in compliance with Public Act 202 of 2017.

Ayes:

Nays:

**A RESOLUTION**

**Of the Council of the City of Berkley, Michigan**  
**Approving the City of Berkley Corrective Action Plan**  
**In compliance with Public Act 202 of 2017**

**WHEREAS**, on 12/20/2017 the State of Michigan passed Public Act 202 of 2017 to protect local government retirement and benefits.

**WHEREAS**, the City of Berkley supplied data regarding its two pension plans and one retiree health plan to the State of Michigan in January 2018.

**WHEREAS**, the City of Berkley did not trigger as underfunded on either of its two pension plans but did trigger as underfunded on its retiree healthcare plan.

**WHEREAS**, the City of Berkley applied for a waiver after implementation of various cost saving strategies and the waiver was denied.

**WHEREAS**, the State of Michigan required the City of Berkley to submit a corrective action plan for its retirement health benefit system.

**NOW THEREFORE, BE IT RESOLVED THAT:**

**SECTION 1:** The Berkley City Council hereby approves funding alternative \_\_\_\_.

**SECTION 2:** The City Council approves of the Corrective Action plan dated 10/22/2018.

Introduced and passed at regular City Council meeting on Monday, October 22, 2018.

---

Daniel J. Terbrack, Mayor

**Attest:**

---

Phommady A. Boucher, City Clerk

# Memo

To: Matthew Baumgarten, City Manager  
Cc: Ginger Burke-Miller, Finance Director  
Tim McLean, Community Development Director  
From: Theresa McArleton, Director of Parks & Recreation  
Date: 10/17/18  
Subject: 2018 Senior Services Homechore

---

The Senior Homechore program is running this winter with approximately 30 homes enrolled for the program year.

A bid was posted on the City's website, in the Macomb Daily and on MITN for contractors to receive the award for this work. We received a total of one (1) qualified bids for the work.

The portion of county CDBG funds available for this program has steadily declined and we are only able to allocate \$3,500 for this expense to be reimbursed from the county. This means that if we have a heavy snowfall year, the City will have to use funds to continue the service that is provided to seniors on an income basis. The department and City Administration believe that this is an invaluable service that is provided to our senior residents and we wish to continue it, despite the decrease in CDBG reimbursements.

I recommend approval of a contract with Xpert Lawn and Snow. This was the only bid received, but we have used their services for CDBG grass cutting and have had quality service from the company. The company submitted all the necessary requirements for the bid.

As always, should you have any other questions, please do not hesitate to contact me.

October 22, 2018 City Council Meeting

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to award a contract for Senior Home Chore Snow Removal Service to Xpert Lawn and Snow 21083 Mound Road, Warren, MI 48091. \$3,500.00 which will be paid from account # 275-940-818-040 and the remaining funds will come from 614-105-818-000.

Ayes:

Nays:

**Justification:**

1. Contractors will charge \$24 for standard lot lawn cutting, \$34 for double/corner lot.
2. Director of Parks & Recreation and Senior Program Manager recommend this contract.

**COMMUNITY DEVELOPMENT BLOCK GRANT  
PUBLIC SERVICE CONTRACT  
PY 2018**

CITY OF BERKLEY

---

*Municipality*

XPERT LAWN AND SNOW

---

*Service Agency*

*Effective Date: **November 23, 2018** Ending Date: **May 23, 2019***

*This contract shall be effective for **six (6)** months from the beginning effective date or when funding has been expended, whichever comes first. Contracts should not exceed two years in duration.*

**CONTRACT FUNDING SOURCES:**

**CDBG Program Year: 2018**

**Account Name: PUBLIC SERVICES (YARD SERVICES)**

**Total CDBG Dollar Amount of Contract: \$3500.00**

---

**Section I. AGREEMENT**

This contract is made this day, 11/23/18, between Xpert Lawn and Snow hereinafter designated as the "Service Agency," having its principal office at 21083 Mound Road, Warren, MI 48091 and the City of Berkley, hereinafter designated as the "Municipality," having its principal office at 3338 Coolidge, Berkley, Michigan 48072.

**Section II. PURPOSE**

A) The purpose of this contract shall be to provide low to moderate income seniors in the City of Berkley with snow shoveling service. The Service Agency shall charge the City \$24.00 for a standard size lot and \$34.00 for a corner or double lot. The service will be provided at a snowfall of 3" (inches) or more.

B) Federal CDBG Performance Measures are pre-determined for public service activities and include: Goal - Improve Quality of Life; Objective - Suitable Living Environment; Indicator - # of Low/Moderate Income Persons with New Access to Service as reported in the Direct Benefit Activity Report; Outcome - Improved Availability/Accessibility.

### **Section III. THE SERVICE AGENCY'S RESPONSIBILITIES**

The Service Agency shall:

- A) Maintain records pertaining to the monies received and services provided in accordance with this agreement for a minimum of four years from the completion of this agreement. Allow the County of Oakland, the U.S. Department of Housing and Urban Development (HUD), the Comptroller General of the United States and any of their authorized representative's access to financial records pertaining to Community Development Block Grant Funds and this agreement for the purpose of audit or examination.
- B) Provide the Municipality and Oakland County Community & Home Improvement Division a specific unit(s) of measure for all services.
- C) Provide the Municipality invoices for services rendered based on actual costs.
- D) Submit payment requests that include required supporting documentation monthly or quarterly. Required documentation includes the "Direct Benefit Activity Report" to capture client information.
- E) Provide management and personnel to adequately perform the services prescribed by this agreement.
- F) Be solely responsible for any and all taxes (federal, state and/or local); worker's compensation insurance; disability payments; social security payments; unemployment insurance payments; insurance, and/or any similar type of payments for the Agency or any employee thereof; and shall hold the Municipality harmless from any and all such payments.
- G) Provide insurance in the kind and amount specified by the Municipality. The Municipality shall be named as an additional insured thereon and furnished with a certificate thereof when applicable.
- H) The Agency will not solicit or apply funds from any other source for the services reimbursed under this agreement.

### **Section IV. THE MUNICIPALITY'S RESPONSIBILITIES**

The Municipality shall:

- A) In consideration for services rendered by the Service Agency, pay a total sum not to exceed the CDBG program year funded amount specified above.
- B) The municipality shall require written documentation of the client benefit qualification to be kept on site with the agency.
- C) The municipality must monitor the service agency at least once during the contract period.
- D) Recompense the Service Agency upon receipt of a payment request that includes accurate required supporting documentation from the Service Agency in amounts and time intervals as specified here.

## **Section V. COMPLIANCE**

- A) The Service Agency shall comply with applicable laws, ordinances, codes and regulations of the Federal, State and local governments.
- B) Client Eligibility: All clients served under this agreement shall be qualified via either the HUD section 8 income verification or the HUD “presumed benefit” verification.

## **Section VI. DISCRIMINATION PROHIBITED**

The Service Agency shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, condition or privileges of employment on a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status pursuant to the Elliot Larsen Civil Rights Act, 1976, P.A. 453. The Service Agency and the Municipality shall also comply with the provisions of the Michigan Handicappers Civil Rights Act, 1976, P.A. 220 and the Federal Rehabilitation Act of 1973, P.A. 93-112, 87 Stat. 394, which require that no employee or client or otherwise qualified handicapped individual shall, solely by reason of his/her handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal assistance. No person shall, on the grounds of race, creed, color, sex, age, national origin, height, weight, handicap, marital status, sexual orientation, or gender identity be excluded from participation in, be denied the proceeds of, or be subject to discrimination in the performance of this contract.

## **Section VII. PROHIBITION OF POLITICAL AND RELIGIOUS ACTIVITY**

There shall be no religious worship, instruction or proselytization as part of, or in connection with, the performance of this agreement. None of the funds, materials, property or services under this agreement shall be used in the performance of this agreement for any partisan political activity, including lobbying, as specified in Federal Circular A-122 Cost Principles for Nonprofit Organizations -- lobbying revisions, or to further the election, defeat, recall, impeachment, appointment or dismissal of any candidate for or from any public office.

## **Section VIII. GENERAL CONTRACT PROVISIONS**

- A) Merger or Integration: This agreement constitutes the entire agreement between the Service Agency and the Municipality with respect to the subject matter hereof; there are no other further written or oral understandings or agreements with respect hereto.
- B) Modification, Assignment or Subcontracting Absent Prior Written Consent: No variation or modification of this agreement and no waiver of its provisions shall be valid unless in writing and signed by the duly authorized officers of the Service Agency and the Municipality. Any alterations, additions or deletions to the terms of this agreement, which are required by the enactment of legislation, regulations and directives, are automatically incorporated into this agreement on the date designated by law, regulation or directive.

- C) Termination: Either party may, at any time during the life of this agreement, terminate this agreement by giving thirty (30) days written notice to the other party and Oakland County Community & Home Improvement Division of its intention to terminate and an opportunity for consultation prior to termination. In the event of a termination, the Municipality's obligation shall only be to reimburse the Service Agency for services rendered up to notification of termination.
- D) Addendum: A contract duration may be extended or shortened, funds may be added or subtracted via an addendum signed by a representative from the Municipality and the Service Agency indicating the exact changes. The Municipality shall provide a copy to Oakland County Community & Home Improvement.
- E) Hold Harmless: To the fullest extent permitted by law, the Service Agency agrees to indemnify, pay in behalf of, and hold harmless the Municipality, Oakland County Community & Home Improvement, their elected and appointed officials, employees, volunteers, boards, commissions and others working in behalf of the Municipality and/or County, against any and all claims, demands, suits, losses, including all costs connected therewith for any damages which may be asserted, claimed or recovered against or from the Municipality and/or County, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with the activity authorized by this contract.
- F) Confidentiality: The use or disclosure of information by the Municipality or Service Agency concerning services, applicants or recipients obtained in connection with the performance of the agreement shall be restricted to the purposes directly connected with the administration of the services provided under this agreement. Such information shall not be used for any other purpose unless required by law, statute or other legal process and is disclosed to Oakland County Community & Home Improvement.
- G) Disputes: The Municipality shall notify the Service Agency in writing of its intent to pursue a claim against the Service Agency for breach of any terms of this agreement. No suit may be commenced by the Municipality for breach of the agreement prior to the expiration of ninety (90) days from the date of such notification. Within this ninety (90) day period, the Municipality at the request of the Service Agency must meet with an appointed representative of the Service Agency for the purpose of attempting to resolve the dispute. The Service Agency shall be given the opportunity to cure or remedy any breach within such ninety (90) day period.
- H) Notices: Whenever under this agreement a provision is made for notice of any kind, unless otherwise herein expressly provided, it shall be in writing and shall be served personally or sent by registered or certified mail with postage prepaid to the designated representatives at the addresses supplied below. A copy shall be provided to Oakland County Community & Home Improvement.



- D) Equal Employment Opportunity: The Service Agency shall comply with Executive Order 11246 of Sept. 24, 1965, entitled "Equal Employment Opportunity, "as amended by Executive Order 11375 October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60).
- J) Copeland "Anti-Kickback" Act: The Service Agency shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C.874) as supplemented in Department of Labor regulations (29 CFR part 3). (Applies to contracts and sub grants for construction or repair)
- K) Reporting/Monitoring Requirements: The Municipality shall monitor the operations of vendor activities under this contract to assure compliance with applicable Federal requirements, contract provisions and that performance goals are being achieved on an annual basis.
- L) Patent Regulations: The Service Agency shall comply with the Municipality's requirements pertaining to patent rights with respect to any discovery or invention, copyrights and rights in data which arise or is developed in the course of or under such contract.
- M) Debarment, Suspension, Ineligibility and Voluntary Exclusion  
The Service Agency shall comply with the provisions of 24 CFR Part 24 that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract. Additionally, the Contractor shall not use, directly or indirectly, any of the funds provided by this contract to employ, award contracts to, or otherwise engage the services of, or fund any contractor/subcontractor during any period that the contractor/subcontractor is debarred, suspended or ineligible under the provisions of 24 CFR Part 24. Using the Excluded Parties Listing System (<http://epls.arnet.gov>), Oakland County Community & Home Improvement Division has determined, as of the date of this contract that the Contractor is not excluded from Federal Procurement and Non-procurement Programs.
- M) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)  
Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

**IX. SERVICE AGENCY AND MUNICIPALITY CONTACT INFORMATION**

**SERVICE AGENCY**

**MUNICIPALITY**

Name: Xpert Lawn and Snow

Name: City of Berkley

Representative Name: Corey Bambrough

Representative Name: Matthew Baumgarten

Phone #: (248) 721-0194

Phone #: (248) 658-3300

Address: 21083 Mound Road

Address: 3338 Coolidge

Warren, MI 48091

Berkley, MI 48072

E-mail Address: xpertlandscaping@yahoo.com

E-mail Address: mbaumgarten@berkleymich.net

IRS #: 81-4879560

**X. CONTRACT ACCEPTANCE**

The undersigned indicate by their signatures that they are authorized to act on behalf of their respective party in this capacity. CDBG funds may not be legally obligated until after the municipality has received the official award of funds letter for this program year.

**SERVICE AGENCY**

**MUNICIPALITY**

Name: Xpert Lawn and Snow

Name: City of Berkley

Officer Name: Corey Bambrough

Officer Name: Matthew Baumgarten

Officer Title: Owner

Officer Title: City Manager

Signature:

Signature:

Witnessed:

Witnessed:

Date:

Date:

**M-79-18**

October 22, 2018 City Council Meeting

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to approve an agreement with McKenna Associates, 235 E Main St #105, Northville, MI 48167 to provide building department services and code enforcement services. The annual cost to be 75% of the Building Department revenue and budget line item to be determined by City Administration.

Ayes:

Nays:

# MEMORANDUM



"We Care"

**Building Department**  
**(248) 658-3320**  
**FAX (248) 658-3301**

**DATE:** October 17, 2018  
**TO:** Berkley City Council  
**FROM:** Timothy McLean, Community Development Director  
**RE:** **Building Department & Code Enforcement Services**

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As City Council has directed, City Manager Baumgarten and I have looked into options for the provision of building department services and code enforcement through an outside vendor. The City would need a third party vendor to provide staffing for the role of Building Official as well as personnel to perform electrical, mechanical, and plumbing inspections. It has been a long standing practice in Berkley to utilize independent contractors to provide these services. For Code Enforcement, the City has performed this service through two part-time employees. City staff sought a single vendor that could provide both building services and code enforcement.

After researching outside entities that provide both Building Department Services and Code Enforcement, we interviewed representatives from three companies: Carlisle-Wortman Associates, McKenna Associates, and SAFEbuilt, Inc. All three companies are highly reputable and have the knowledge, capacity, and resources to provide both building and code enforcement services.

Proposals were submitted from each company outlining timelines for completion of inspections and plan review, staffing for inspectors for building services and code enforcement, as well as the fees for service. All have the ability to complete inspections within 48 hours of a request. Plan review in most cases could be accomplished within 10 days. The fees for service varied among the three entities.

- Carlisle-Wortman Associates proposed a \$5,000 monthly retainer plus 65% of City Building Department Revenue. For commercial plan review, CWA would receive

80% of the City fee. Residential plan review would be covered under the monthly retainer. The fee for Code Enforcement services would be \$60.00 per hour. However, if the City chose a full-time option for this service, a 10% discount would be given.

- McKenna Associates proposal provides building and code enforcement services for 75% of City Building Department Revenue. This includes building & trades inspections, plan review and one full-time equivalent for code enforcement services.
- SAFEbuilt proposed building services and plan review for 75% of City Building Department Revenue. The fee for code enforcement and rental inspections is \$48.00 per hour up to 40 hours per week. SAFEbuilt proposes a three-year contract for this model of services.

***Please see the table below for a breakdown of timelines for inspections, plan review, and fees. The annual total cost is based upon estimated revenue for the Building Department.***

	Inspections	Plan Review	Cost (Building)	Cost (Plan Review)	Cost (Code Enforcement)	TOTAL* (Estimated)
Carlisle-Wortman	24 hrs	2-3 days	\$5,000 mo. + 65% Building Dept. Revenue	80% City Plan Review Fee (Commercial)	\$60.00/hr (10% discount for 1 FT)	\$635,025
McKenna	24-48 hrs	5-10 days	75% Building Dept. Revenue	covered	covered	\$538,875
SAFEbuilt	24 hrs	Within 10 days	75% Building Dept. Revenue	covered	\$48.00/hr	\$638,715

\*Totals based on estimated Building Department Revenue of \$718,500

All three organizations maintain excellent reputations for providing building and code enforcement services. A number of municipalities in southeast Michigan contract with these organizations to provide those services. Based upon interviews and careful consideration of each of the proposals, it is the recommendation of City staff that City Council take action to enter into an agreement with McKenna Associates to provide building department services and code enforcement services, subject to a review of the proposed agreement by the City Attorney.