

Meeting Minutes

Berkley Technology Advisory Committee

December 12, 2018

PRESENT:	Mike Swantek	Anna Luptak	ABSENT:	Dave Jacobs
	John Correia			Steve Baker
	Aaron Pace			Jim Cannon
	Stan Lisica			Mark Owens

NOVEMBER MINUTES APPROVAL

Motion to approve: Pace

Seconded: Swantek

YES: Pace, Swantek, Lisica, Luptak, Correia

NO: None

COMMENTS FROM CITY STAFF

- Server upgrades completed
- AUP policies more important than ever, HRC, GIS as contractors will be using the city's network and servers
- On track to deploy scanning and digitizing invoices for the beginning of the new year

ORDER OF BUSINESS

- Reviewing the existing AUP
 - BYOD is more-so for 3rd parties as they will be using non-city owned devices to connect to the network and not for employees to BYOD
 - Should mention specifically the existence of the VPN
 - Remove mention of outdated policies (document storage)
 - Modernize references to unauthorized usage
 - Modernize the password policy and password creation guidelines

ASSIGNMENTS FOR NEXT MEETING

- Draft of AUP due by next meeting for review

VOTE FOR NEXT MEETING TIME

Proposed meeting date and time: January 16th – 6:30pm – tentatively at City Hall

YES: Pace, Swantek, Lisica, Luptak, Correia

NO: None