

THE REGULAR MEETING OF THE BERKLEY CITY PLANNING COMMISSION WAS CALLED TO ORDER AT 7:30 PM, JUNE 25, 2019 AT CITY HALL BY CHAIR KAPELANSKI.

The minutes from this meeting are in summary form capturing the actions taken on each agenda item. To view the meeting discussions in their entirety, this meeting is broadcasted on the city's government access channel, WBRK, every day at 9AM and 9PM. The video can also be seen, on-demand, on the city's YouTube channel: <https://www.youtube.com/user/cityofberkley>.

PRESENT: Mark Richardson Martin Smith Ann Shadle
 Lisa Kempner Greg Patterson Matt Trotto
 Kristen Kapelanski Tim Murad Michele Buckler

ABSENT: NONE

ALSO PRESENT: Tim McLean, Community Development Director
 Ross Gavin, City Council Liaison
 Several members of the public

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APPROVAL OF AGENDA

It was moved by Commissioner Richardson to approve the Agenda supported by Commissioner Trotto.

AYES: Buckler, Kempner, Murad, Patterson, Richardson, Shadle, Smith, Trotto, Kapelanski
NAYS: None
ABSENT: None

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APPROVAL OF MINUTES

It was moved by Commissioner Kempner to approve minutes from May 28, 2019 and supported by Commissioner Richardson.

AYES: Kempner, Murad, Patterson, Richardson, Shadle, Smith, Trotto, Buckler, Kapelanski
NAYS: None
ABSENT: None

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COMMUNICATIONS

Planning Commissioners received a copy of *Planning Today*
Community Development Director McLean directed the Planning Commission to a memo under postponed Agenda Item #2.

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CITIZEN COMMENTS

Charles Tyrrell, 1209 Colombia Rd: stated that he had questions about the proposed Design Overlay District.

Chair Kapelanski responded that if City Council made any substantive changes to the Proposed District that it may have to come back before Planning Commission.

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1. **PUBLIC HEARING:** POSTPONED UNTIL JULY MEETING
2. **REZONING REQUEST:** RZ-01-19 POSTPONED UNTIL JULY MEETING
3. **PUBLIC HEARING:** PUBLIC HEARING FOR PROPOSED ORDINANCE AMENDMENTS TO SEC.138-383-SPECIAL USES IN OFFICE DISTRICT AND SEC.138-388-SPECIAL USES IN LOCAL BUSINESS DISTRICT

Chair Kapelanski opened the Public Hearing at 7:36 PM.

No public comments were made

Chair Kapelanski closed the Public Hearing at 7:37 PM.

4. **ORDINANCE AMENDMENTS:** PROPOSED AMENDMENTS TO SEC.138-383-SPECIAL USES IN OFFICE DISTRICT AND SEC.138-388-SPECIAL USES IN LOCAL BUSINESS DISTRICT

Community Development Director McLean provided a short summary of revisions that were made to the proposed ordinance.

Commissioner Richardson discussed screening requirements. Mr. Richardson stated that he was in favor of amended language that states the Planning Commission can require reasonable requirements.

Vice Chair Smith stated that LARA requirements are extensive.

Commissioner Buckler discussed potential language related to requirements for dropping off.

Commissioner Kempner asked if screening requirements conflicted with existing ordinances.

Commissioner Patterson stated that he was in agreement with Mr. Richardson.

It was moved by Vice Chair Smith to recommend that City Council adopt amendments to Sec.138-383 and Sec.138-388 of the Berkley City Code with suggested changes and supported by Commissioner Richardson.

AYES: Murad, Patterson, Richardson, Shadle, Smith, Trotto, Buckler, Kempner, Kapelanski

NAYS: None

ABSENT: None

5. PLANNING COMMISSION BYLAWS: AMENDMENT

Mr. McLean stated that in order to change the start time of Planning Commission meetings, it would necessitate an amendment to the existing bylaws.

Vice Chair Smith recommended that the bylaws be amended to reflect a 7:00 PM start time for any future Work Sessions as well.

Commissioner Patterson stated that the Planning Commission had been contacted by a member of City Council regarding the possibility of two meetings per month. Mr. Patterson stated that there is that option with Work Sessions.

Mr. Smith stated that previous Planning Commissions had regular Work Sessions, when deemed necessary.

It was moved by Commissioner Murad to amend Section Three (2) (3) to reflect a 7:00 PM start time for Regular Meetings and Work Sessions and supported by Commissioner Trotto.

AYES: Patterson, Richardson, Shadle, Smith, Trotto, Buckler, Kempner, Murad, Kapelanski

NAYS: None

ABSENT: None

6. PLANNING COMMISSION: ANNUAL REPORT

Received by Planning Commission

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LIAISON REPORTS

Mr. Murad stated that Art Bash was very successful and well attended.

Mr. Richardson stated that Art Bash was successful. The Energy Efficiency Plan adopted by the Environmental Committee was being sent to City Council for consideration.

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STAFF/COMMISSIONER COMMENTS

Mr. Murad wished everyone a safe and happy 4th of July.

Mr. Smith reminded the Planning Commission of officer appointment at the July meeting.

With no further business, the meeting was adjourned at 8:02PM.