

THE REGULAR MEETING OF THE BERKLEY CITY PLANNING COMMISSION WAS CALLED TO ORDER AT 7:30 PM, MARCH 27, 2018 AT CITY HALL BY CHAIRPERSON BUCKLER.

The minutes from this meeting are in summary form capturing the actions taken on each agenda item. To view the meeting discussions in their entirety, this meeting is broadcasted on the city's government access channel, WBRK, every day at 9AM and 9PM. The video can also be seen, on-demand, on the city's YouTube channel: <https://www.youtube.com/user/cityofberkeley>.

PRESENT: Mark Richardson Lisa Kempner
 Michele Buckler Ann Shadle
 David Barnett Joe Tangari

ABSENT: Kristen Kapelanski, Tim Murad, Martin Smith

ALSO PRESENT: Ross Gavin, City Council Liaison
 Tim McLean, Community Development Director
 Several members of the public

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APPROVAL OF AGENDA

It was moved by Commissioner Barnett to approve the agenda and supported by Commissioner Shadle.

AYES: Richardson, Kempner, Shadle, Barnett, Tangari, and Buckler
NAYS: None

Motion Carried.

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APPROVAL OF MINUTES

It was moved by Commissioner Barnett to approve minutes from February 27, 2018 and supported by Commissioner Richardson.

AYES: Richardson, Kempner, Shadle, Barnett, Tangari, and Buckler
NAYS: None

Motion Carried.

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COMMUNICATIONS

N/A

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CITIZEN COMMENTS

Kurt Hite, Robina: Referenced a news article documenting the sale of Pinnacle Homes in reference to the proposed LaSalette development.

Dale Carlson, Catalpa: Discussed interest in preserving some of the historical architecture at Our Lady of LaSalette School done by renowned architect Corrado Parducci. Mr. Carlson encouraged the Planning Commission to set guidelines for historical preservation. He also encouraged apartment development in downtown Berkley.

Vivian Carmody, DDA Director: Announced a second input session for the draft DDA Design Guidelines will take place March 7 from 6:30PM-8:30PM at the Berkley High School Collaborative Center.

Analise Pietras, Franklin: Recommended that the Planning Commission engage in team building with the community during the Master Plan process. Ms. Pietras also recommended making the Planned Unit Development (PUD) application longer and making a civil engineering requirement as well. Ms. Pietras also stated it was worth considering raising fees for planning services.

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1. DISCUSSION: Public Participation Plan—Schedule Work Session for 4/24/18 at 6PM

Community Development Director McLean recommended that the Planning Commission schedule a public input session for a Public Participation Plan on Tuesday, April 24, 2018 at 6PM at the Public Safety Building.

Commissioner Tangari indicated he would be unable to attend the April meeting.

Commissioner Kempner discussed concerns about the start time of the proposed session regarding the availability of residents to attend.

Chairperson Buckler and Commissioner Shadle clarified that this is more of an open house to discuss a Public Participation Plan rather than a traditional work session.

Resident Kurt Hite asked if the open house could be scheduled on a different date. He also asked if the open house could be held at a different venue.

Resident Patty Curtis asked if the room could be set up to be more convenient for members of the public.

Resident Analise Pietras suggested that the open house be held at the Berkley Public Library.

2. DISCUSSION: Ordinance Amendment: Eleven Mile District

Commissioner Tangari suggested a revision for Sec.138-489(a).

Commissioner Shadle suggested adding a minimum building size for automobile showrooms.

It was the consensus of the Planning Commission for the Community Development Director to make the suggested revisions and bring back the ordinance for a second reading.

3.DISCUSSION: Guide to Development

Chairperson Buckler had asked for some flowcharts for the site plan review process to be developed. Community Development Director McLean has been working on a Guide to Development for the City. Part of that guide has different flowcharts for various types of

development.

McLean indicated that the checklist for site plan review in the draft guide had some items that were not required by ordinance to be on a site plan. If Planning Commission was so inclined to make those items a requirement, an ordinance amendment would be necessary.

The Planning Commission and citizens in the audience offered suggested revisions to the draft Guide to Development.

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LIAISON REPORTS

Commissioners Richardson discussed the meeting of the Environmental committee. A Berkley resident is being nominated for the Recycler of the Year Award; more information to come. He indicated that there are two vacancies on the committee.

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STAFF/COMMISSIONER COMMENTS

Chairperson Buckler commented on attending the most recent City Council meeting to see the newest member sworn into office. She also spoke about the DDA Ladies Night which was very well attended.

Commissioner Kempner commented that she was happy with the flowcharts in the draft guide to development. She also was hopeful that the open house for the Public Participation Plan would be well attended.

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With no further business, the meeting was adjourned at 8:31PM.