

**A REGULAR MEETING OF THE BERKLEY CITY PLANNING COMMISSION WAS CALLED TO ORDER AT 7:30 P.M. MAY 24, 2016 AT CITY HALL BY CHAIRPERSON BARNETT.**

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**PRESENT:** David Barnett    Ann Shadle    Eric Murrell  
                    Tim Murad    Michele Buckler    Joe Tangari  
                    Dottie Popp

**ABSENT:**     Martin Smith    Mark Richardson

**ALSO PRESENT:**                      Kathleen Duffy, LSL Planning  
    Colleen Graveline, Council Liaison  
    Amy Vansen, City Planner

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**APPROVAL OF AGENDA**

It was moved by Commissioner Murrell to approve the agenda.  
Supported by Commissioner Popp.  
AYES: Murrell, Popp, Shadle, Tangari, Buckler, Murad, Barnett  
NAYS: None  
ABSENT: Smith, Richardson  
Motion Carried.

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**APPROVAL OF MINUTES**

It was moved by Commissioner Buckler to approve the minutes of April 21, 2016.  
Supported by Commissioner Murad.  
AYES: Popp, Murrell, Shadle, Tangari, Buckler, Murad, Barnett  
NAYS: None  
ABSENT: Richardson, Smith  
Motion Carried.

It was moved by Commissioner Tangari to approve the minutes of April 26, 2016.  
Supported by Commissioner Buckler.  
AYES: Popp, Murrell, Shadle, Tangari, Buckler, Murad, Barnett  
NAYS: None  
ABSENT: Richardson, Smith  
Motion Carried.

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**COMMUNICATIONS**

Ms. Vansen brought attention to the minutes from two Downtown Development Authority meetings as well as information on the City of Southfield's Master Plan.

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**CITIZEN COMMENTS**

None.

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- 1. **DISCUSSION:** Discussion regarding proposed residential form based code.

The Commission determined that the proposed ordinance was ready for a first debut before the public. Tuesday, June 21, 2016 was determined to be the best day to meet.

Kathleen Duffy of LSL Planning will be preparing the displays at the open house and would bring supplies for the public to comment.

Ms. Vansen established that she would send invitations to those properties being proposed for a rezoning as well as those properties within 300 feet. Notices would also be advertised via postings at city buildings and email.

The Planning Commission determined that bottled water and cookies should be provided.

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- 2. **DISCUSSION:** Discussion regarding ordinances regulating tourist homes.

Ms. Vansen reviewed the licensing and zoning ordinance amendments. The Commission determined that leasing the entire house should be permitted and that the days of rental be increased from 7 to 10 days out of 30. The whole house rental should be limited to a certain number of weeks per year.

Ms. Vansen will make the proposed changes and follow up on the licensing ordinance.

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**CITIZEN COMMENTS**

None.

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**LIAISON REPORTS**

Regarding the DDA, Commissioner Popp referred to the minutes.

Commissioner Murad reported that the Chamber was busy with the Art Bash coming up on June 11, the golf outing in August and a new IrishFest in September.

Chairperson Barnett reported that per City Council's directive he had asked Commissioners Buckler and Tangari to be a part of the Coolidge Redevelopment Committee. He reported former Councilmember Edgar had received a very nice proclamation and many accolades. The 1046 Eaton rezoning was approved.

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**STAFF/COMMISSIONER COMMENTS**

Councilmember Colleen Graveline introduced herself. She advised that the new City Manager was due to start on May 31, 2016.

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There being no further business, Chairperson Barnett adjourned the meeting at 8:18 PM.