

A REGULAR MEETING OF THE BERKLEY CITY PLANNING COMMISSION WAS CALLED TO ORDER AT 7:30 P.M. MARCH 24, 2015 AT CITY HALL BY CHAIRPERSON BARNETT.

PRESENT: Martin Smith Mark Richardson Tim Murad
David Barnett Ann Shadle Michele Buckler
Eric Murrell Dottie Popp

ABSENT: Joe Tangari

ALSO PRESENT: Tara Hayes, 1021 Oxford
Melanie Stevens, 1083 Oxford
Amy Vansen, City Planner

APPROVAL OF AGENDA

It was moved by Commissioner Murad to approve the agenda.
Supported by Commissioner Murrell.
AYES: Murrell, Richardson, Popp, Shadle, Buckler, Smith, Murad, Barnett
NAYS: None
ABSENT: Tangari
Motion Carried.

APPROVAL OF MINUTES

It was moved by Commissioner Murrell to approve the minutes of February 24, 2015.
Supported by Commissioner Richardson.
AYES: Murrell, Richardson, Buckler, Popp, Shadle, Smith, Murad, Barnett
NAYS: None
ABSENT: Tangari
Motion Carried.

It was moved by Commissioner Murad to approve the minutes of March 10, 2015.
Supported by Commissioner Murrell.
AYES: Murrell, Richardson, Buckler, Popp, Shadle, Smith, Murad, Barnett
NAYS: None
ABSENT: Tangari
Motion Carried.

COMMUNICATIONS

Ms. Vansen brought a letter from the Oakland Manor Homeowners' Association and a 2007 summary of the City's Schedule of Regulations.

CITIZEN COMMENTS

None.

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- 1. **SITE PLAN REVIEW: SP-08-14** Geoff Hutchison for Bapji, LLC, 3387-3391 Twelve Mile, southeast corner of Twelve Mile and Buckingham is requesting site plan approval for a façade change and site work.

The applicant was not present. Ms. Vansen indicated that the applicant had not contacted her.

It was moved by Commissioner Murad to deny SP-08-14.

Supported by Commissioner Shadle.

AYES: Murrell, Richardson, Buckler, Popp, Shadle, Smith, Murad, Barnett

NAYS: None

ABSENT: Tangari

Motion Carried.

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- 2. **DISCUSSION:** Discussion regarding illuminated sign standards.

The Commission discussed how to regulate LED signs. Commissioner Murrell offered the City may want to have the sign certified that it does not exceed the number of nits or footcandles as stipulated in the ordinance.

The Commission determined that requiring a day time limit was probably not necessary at this time.

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CITIZEN COMMENTS

None.

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LIAISON REPORTS

Commissioner Popp reported that the Downtown Development Authority discussed the upcoming budget, the upcoming school bond proposal, and the Robina and Twelve Mile design project would be starting soon.

Commissioner Murad reported that the Chamber conducted a website usage report, is working on the upcoming Art Bash and golf outing, and is writing new bylaws.

Commissioner Richardson did not have a report from the Environmental Advisory Committee.

Chairperson Barnett reported that the City Council approved the contract to resurface Coolidge between Webster and Twelve Mile. Work will be completed by July 30, 2015.

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STAFF/COMMISSIONER COMMENTS

Ms. Vansen stated that there would be a work session on April 14 to hear about the recently completed assessment of the municipal buildings.

Recommendation of the Capital Improvements Plan would be on the agenda for the regular April meeting.

The kick off for the Robina/Twelve Mile project will be the last week of April.

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There being no further business, Chairperson Barnett adjourned the meeting at 8:16 PM.