

Berkley Historical Committee

Minutes

August 5, 2018

Present: S Richardson (Chair), J Tong (Vice Chair/Curator), W Mathis (Treasurer), D Milner (Corresponding Secretary), D Hunter, M C Mueller, D Carlson, S Hansen, K Schmeling, R Raimi,

1. Call to Order: S Richardson called meeting to order at 4:04
2. Pledge of Allegiance
3. Approval of Agenda: moved W Mathis, 2nd M Mueller UNAN
4. Approval of Minutes: W Mathis moved to approve minutes as modified, 2nd D Milner UNAN
5. Reports from officers:
 - a. Treasurer: W Mathis reported there had been no expenditures since the last report. Current income was \$179.95. Current balance is \$7,039.71. Moved to accept D Milner, 2nd J Tong UNAN
 - b. Curator: J Tong will soon be attending Berkley Days meeting. BHC is requesting \$1,000. Additional sales copies of Arcadia book have been ordered.
6. Old Business
 - a. Past Perfect: no progress
 - b. Berkley Days: see above
 - c. Revised museum brochure: Still needs some minor changes. When finished J Tong moved to spend \$250 for 1,000 copies. Printstop was lowest estimate. 2nd D Carlson UNAN
 - d. CruiseFest plans: August 17th this year. It was agreed to open the museum at 5:30. Will close later depending on business. J Tong will put up a display of auto related businesses in Berkley (car dealers, gas stations etc). Two vintage cars will be parked in front- a 1934 Plymouth and a Shelby Cobra. We need some members to be on hand.
 - e. Clarify spending rules. There has some confusion on the policy voted on at the October 2016 meeting as to the amount the Chair/Vice Chair can approve without a committee vote. To clarify: the chair and/or vice chair can spend up to \$400. They will consult each other. The Curator can spend up to \$200 for displays materials. Any expenditures over \$400 need to be voted on and approved by the Berkley Historical Committee. D Carlson so moved, 2nd M Mueller UNAN
7. New Business
 - a. Gift acquisitions: none this month
 - b. Work table: J Tong suggested we get some table to be used for work and projects. We are now using an ugly card table. Different ideas as to what would work best. Members will keep an eye out for something that will work. Maybe free?
 - c. Clipping newspapers: J Tong will do Woodward Talk. No one takes the Tribune. Will keep an eye on on line Tribune for articles to print and keep.
 - d. Workshop. The Michigan Museum Associations is hold a training on August 27, 2018 at the Detroit Historical Museum on how to create low cost museum displays. The cost is \$100 to attend. It was moved by D Carlson, 2nd M Mueller to send J Tong and R Raimi. UNAN

- e. Reunions: Berkley High School classes of 1958 and 1968 will soon be meeting. The museum will make arrangements to open special hours for them.
- f. Sunday schedule: filled out
- g. Next Meeting: October 7, 2018 at 4:00.
- h. Adjourn: D Milner moved, 2nd J Tong 5:00 UNAN